



Electronic Proposal Submission System

Offline Electronic Proposal Tool (EPT) User Guide

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INTRODUCTION

This document is the user guide to the Offline Electronic Proposal Tool (EPT) of the Electronic Proposal Submission System (EPSS).

Principle of operation

The Electronic Proposal Tool (EPT) is an application that enables the offline preparation and submission of electronic proposals. This application runs at the user's local hardware without the need for on-line connection.

The users of this application are the participants of the proposal. Proposal co-ordinators use EPT to prepare, edit forms and submit the proposal, while proposal partners use EPT to edit forms.

Co-ordinators download EPT and electronic forms from the EPSS website, define the participants of the proposal, edit electronic forms, send forms to partners and collect the filled forms from the partners, and, finally, they submit the proposal.

Partners download EPT from the EPSS website, receive electronic forms from the co-ordinator, edit the forms and send the forms to the co-ordinator.

Getting Help

For further help and guidance, please contact the EPSS Helpdesk:

- By phone at +32 22 33 37 60
- By e-mail to support@epss-fp6.org

Website Address

The EPSS website is accessed through the CORDIS FP6 pages at: <http://www.cordis.lu/fp6>. Navigate to the *Prepare & Submit a Proposal* section to download the EPT Tool and the EPT Forms.

PROPOSAL PROCESS ROADMAP

This section provides an overview of the required steps in order to “Prepare and Submit a Proposal” using the EPT Tool.

The steps presented below are described in detail in the following sections:

Co-ordinator steps:

1. Download and Install the EPT Tool.
2. Unzip and download an EPT Form package for the desired call on your hard disk. (Saving the files on a network drive will probably cause errors) The EPT Form package also includes the Part B template file.
3. Launch the EPT Tool; Select the Proposal Editor option.
4. Open the proposal file provided in the EPT Form package for the desired call.
5. Set-up the proposal by indicating the number of participants, their participant id, name and email addresses.
6. Edit Part A forms.
7. Export Part A form to each partner. Creates a ZIP package with Part A for the selected Partner. Alternatively the coordinator can edit the partner’s A2 forms. In this case, step 8 and as well as the Partner steps can be skipped.
8. Import Part A forms from each partner, after they complete and return forms.
9. Provide Part B file, based on template included in the EPT Form package. The file format for the Part B must be PDF. Both commercial and free tools to convert files to PDF format are widely available on the WEB.
10. Provide Part B annexes. (Not allowed for most of the calls)
11. Validate proposal to ensure basic checks are satisfied.
12. Create Proposal Package. You can create a proposal package as many times as needed in order to update information.
13. Create Proposal Package:
 - Either: To submit the proposal on a CD or diskette via regular mail (include a paper copy).
 - Or: To register with the online EPSS system and submit proposal electronically by uploading the Proposal Package.

Partner steps:

1. Download and Install the EPT Tool.
2. Launch the EPT Tool; Select the Form Editor option.
3. Receive Part A form ZIP package from co-ordinator.
4. Unzip Part A form ZIP package to a desired location.
5. Open and edit Part A form.
6. Send completed Part A form back to co-ordinator.

INSTALLATION

Requirements

- At least Pentium II 166MHz or faster processor. Pentium II 350MHz and higher recommended.
- At least 64 megabytes of physical RAM. 128 megabytes and higher recommended.
- At least 40 megabytes of free disk space.
- Microsoft Windows 98/NT/2000/XP or Linux 2.4.x or any other Java-compatible platform.
- Java Run Time Environment (JRE) version 1.3. This software can be downloaded at <http://java.sun.com/j2se/1.3/download.html>. Please note that this software is pre-installed on certain UNIX machines, Mac OS X machines and newer Windows releases. Also, read below about the possibility of downloading a pre-packaged EPT release that includes the JRE.
- Adobe Acrobat Reader. In order to view and print the generated PDFs, Adobe Acrobat Reader is required. This software can be downloaded for free at: <http://www.adobe.com/products/acrobat/readmain.html>
- ZIP archive utility. The EPT Forms are distributed compressed. In order to use them you will need an extracting utility. WinZip and PKZip/PKUnzip will allow the extraction of the EPT Form Package.
- Macintosh users must install OSX2 and the Safari browser in order to perform an electronic submission. The Safari browser is available at <http://www.apple.com/safari>.
- The EPT requires that the data (Part B, proposal package etc) reside on the local hard disk. You can store and save the Part B to remote devices such as network drives or solid-state memory devices (e.g. Memory sticks), but when the EPT needs to access the data, it must first be copied locally. This is strongly suggested because bad quality of communication between the local computer and the remote device might result in problems.

Getting EPT

The EPT Tool and the EPT Forms can be downloaded from the EPSS web site at <http://www.cordis.lu/fp6> under the *Prepare & Submit a Proposal* section.

- The EPT Tool needs to be downloaded only once.
- The EPT Forms are customised for each call and instrument and, therefore, have to be downloaded separately.

Which version of EPT do I need?

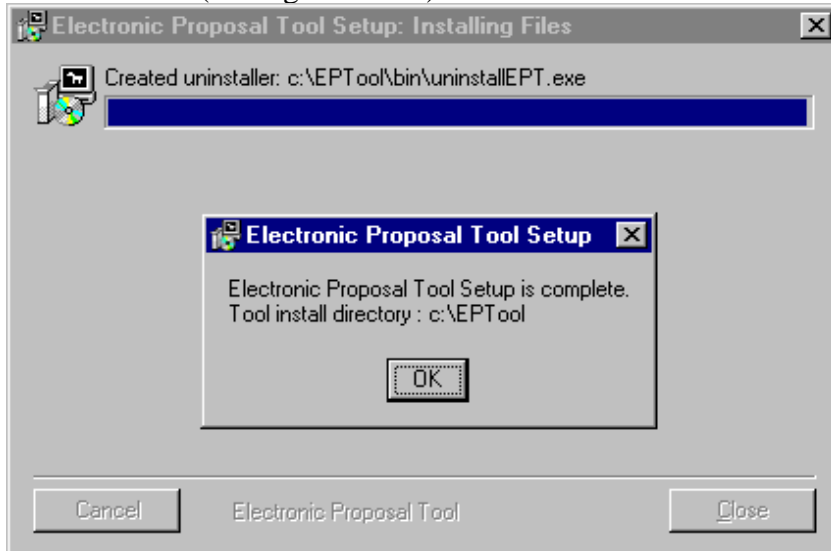
The EPT is provided in two packages in order to assist the installation process.

- A **MS Windows platform** release that includes the Java Runtime Environment. This release includes the JRE and an installer, assisting the installation process. Download this version if you have a Windows platform. Please note that the size of this release is about 6.5 MB.
- A **Java** version, which requires the JRE pre-installed. Download this version if you have pre-installed the JRE, if you have a UNIX or a MAC OS X machine. MAC OS9 is not supported. Please note that the size of this release is about 1.5 MB.

Installing the MS Windows platform release

Download the MS Windows installation ZIP package from the download pages. Unzip the downloaded file and double click on the installer executable.

The installation procedure should take around 30 seconds to complete and you will be informed when the process has been completed via a message box, indicating the location where the tool has been installed. (See figure below).



The installation process has created a new directory on your local hard drive, called C:\EPTool. Click 'OK' and then close the Installation form.

The following directories will be created in the EPTool directory:

- **Bin** (holding the EPT program files)
- **JRE** (Java Runtime Environment program files)
- **Help** (Help files)

Important: Remember to download the EPT Forms for a desired call and instrument separately.

Installing the Java platform release

If you already have the Java Runtime Environment on your system, download the Java installation ZIP from the download pages. Unzip the downloaded installation to a desired directory.

The following directories will be created in the extracted directory:

- **Bin** (holding the EPT program files)
- **Help** (Help files)

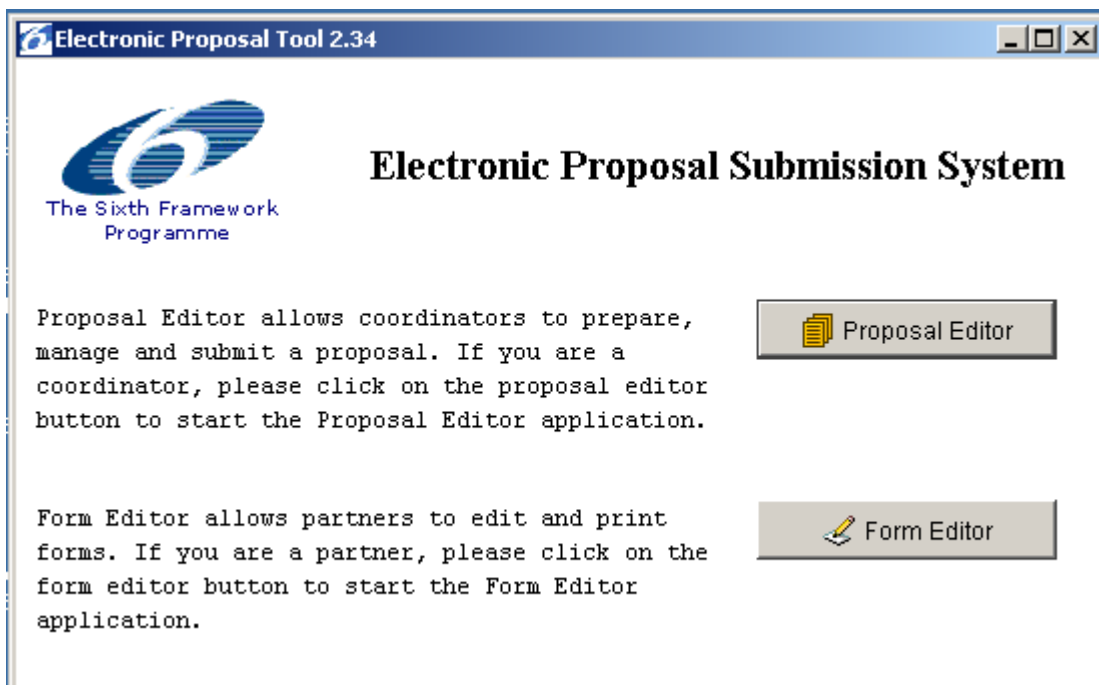
Important: Remember to download the EPT Forms for a desired call and instrument separately.

LAUNCHING THE ‘Electronic Proposal Tool’

In order to launch the Electronic Proposal Tool, perform the following action depending on your machine:

- On **MS Windows** machines, double-click on the **C:\EPTool\bin\Runme.bat** batch file. If you installed the EPT Tool with the installer, an icon called “Electronic Proposal Tool” is also created on the desktop; you can double click on the icon to launch the EPT Tool.
- On **UNIX** machines execute the **EPTool/bin/Runme.sh** script.
- On **Mac OS X** machines double click on the **EPTool\bin\ept.jar** icon.

Upon launching, you are presented with the welcome screen, shown below, providing two options. You can either launch the **PROPOSAL EDITOR** or the **FORM EDITOR**.

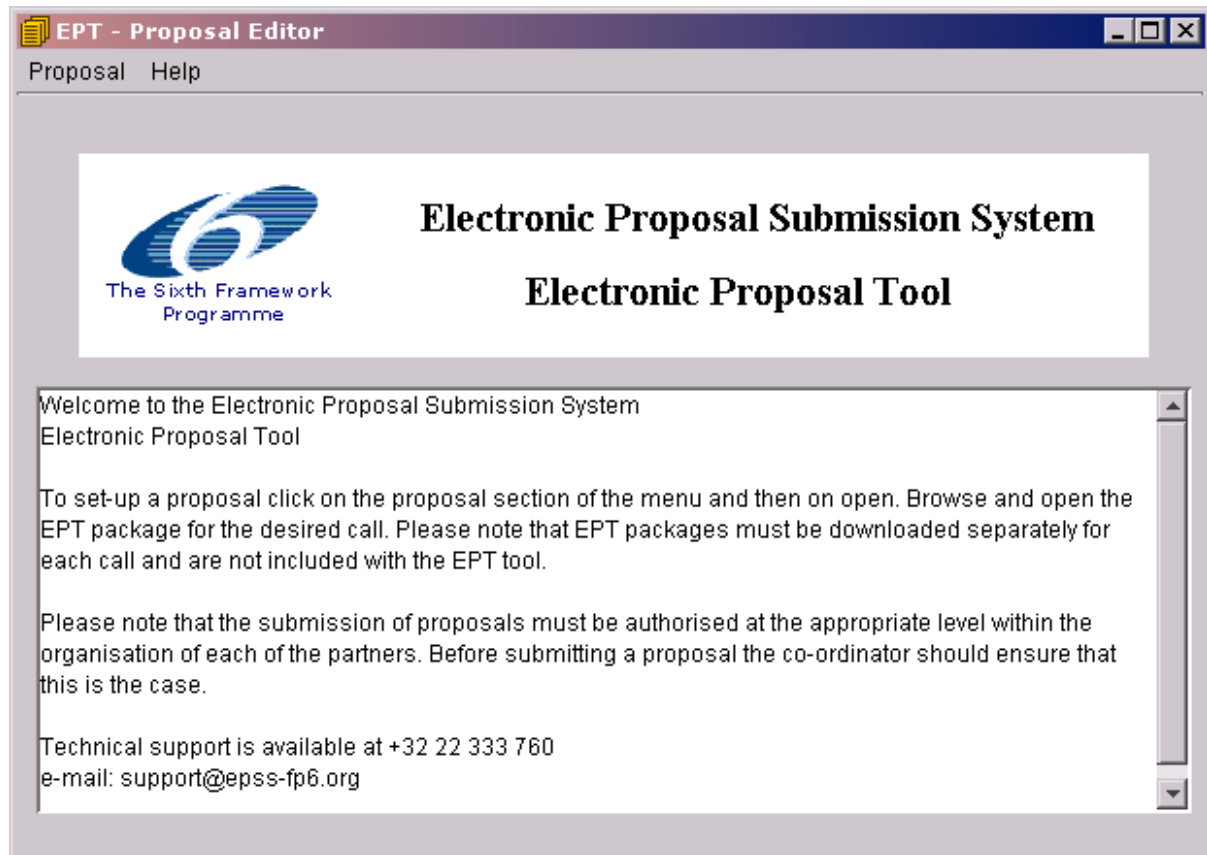


The **PROPOSAL EDITOR** allows co-ordinators to prepare, manage and package a proposal in order to be submitted. If your proposal includes participants, then you **must** select this option first in order to configure your proposal so that participants may be able to complete the forms relevant to them. The **PROPOSAL EDITOR** is to be used by co-ordinators.

The **FORM EDITOR** allows partners to complete forms related to their participation. The forms are provided to partners by the co-ordinator of the proposal.

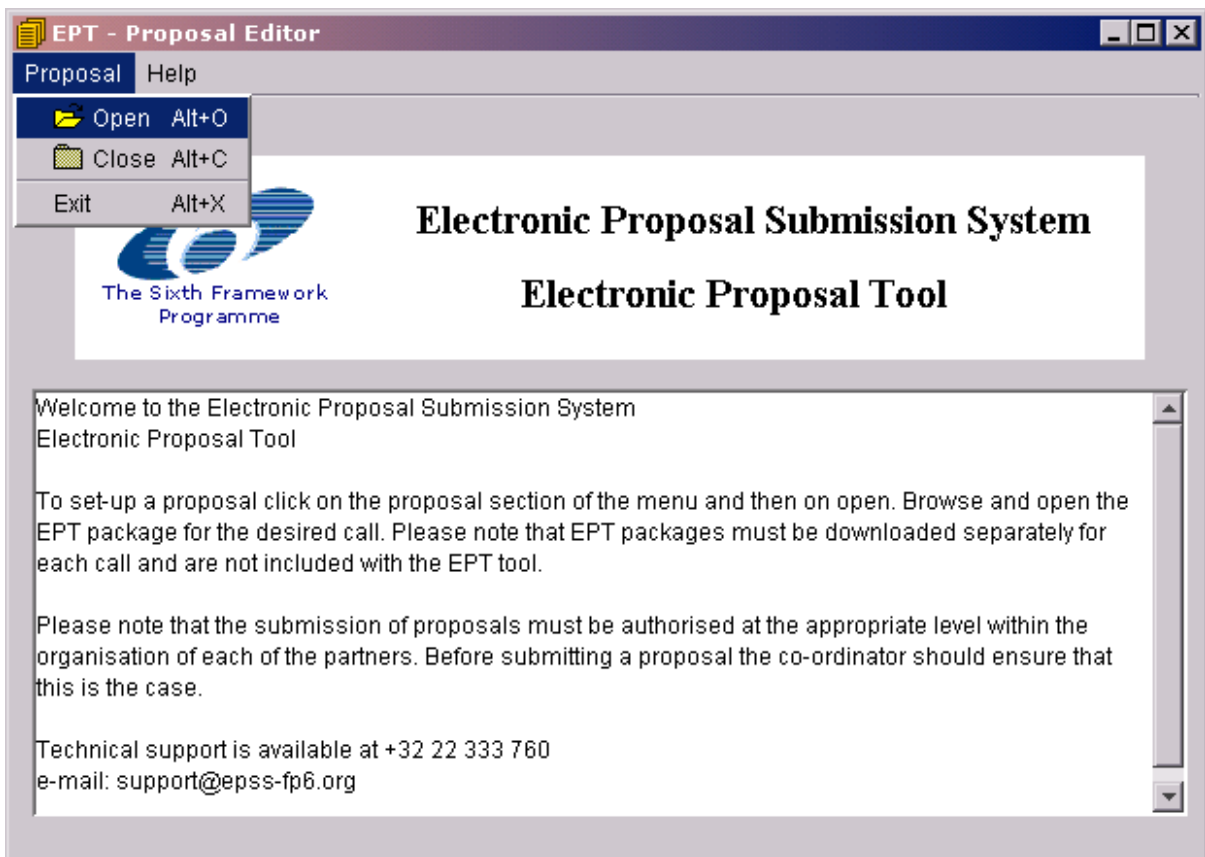
PROPOSAL EDITOR

The figure below shows the Proposal Editor welcome screen.

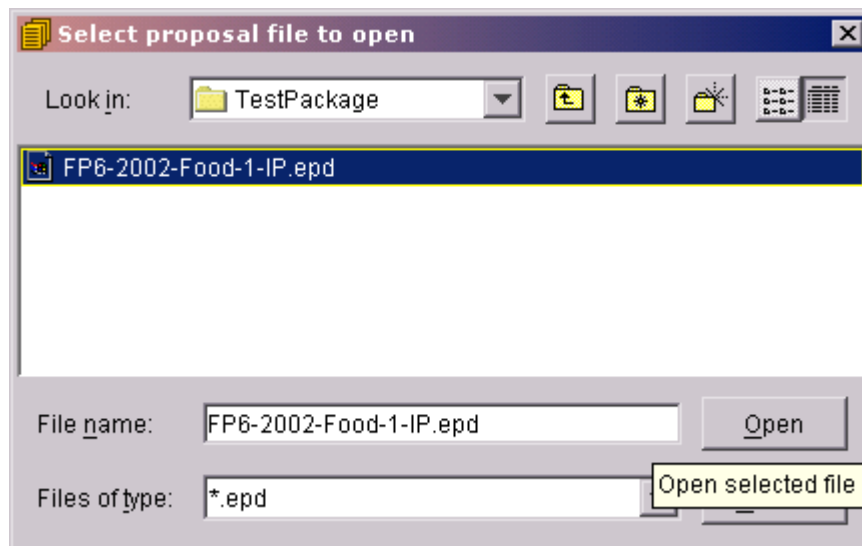


For illustration purposes, the rest of the manual will use the **'Integrated Projects'** Instrument for Call **'FP6-2002-FOOD-1'**.

- To open the proposal, click on the Menu option ‘**Proposal**’ located in the top left hand side of the screen and select the ‘**Open**’ option (as shown in the figure below) to open a Proposal.



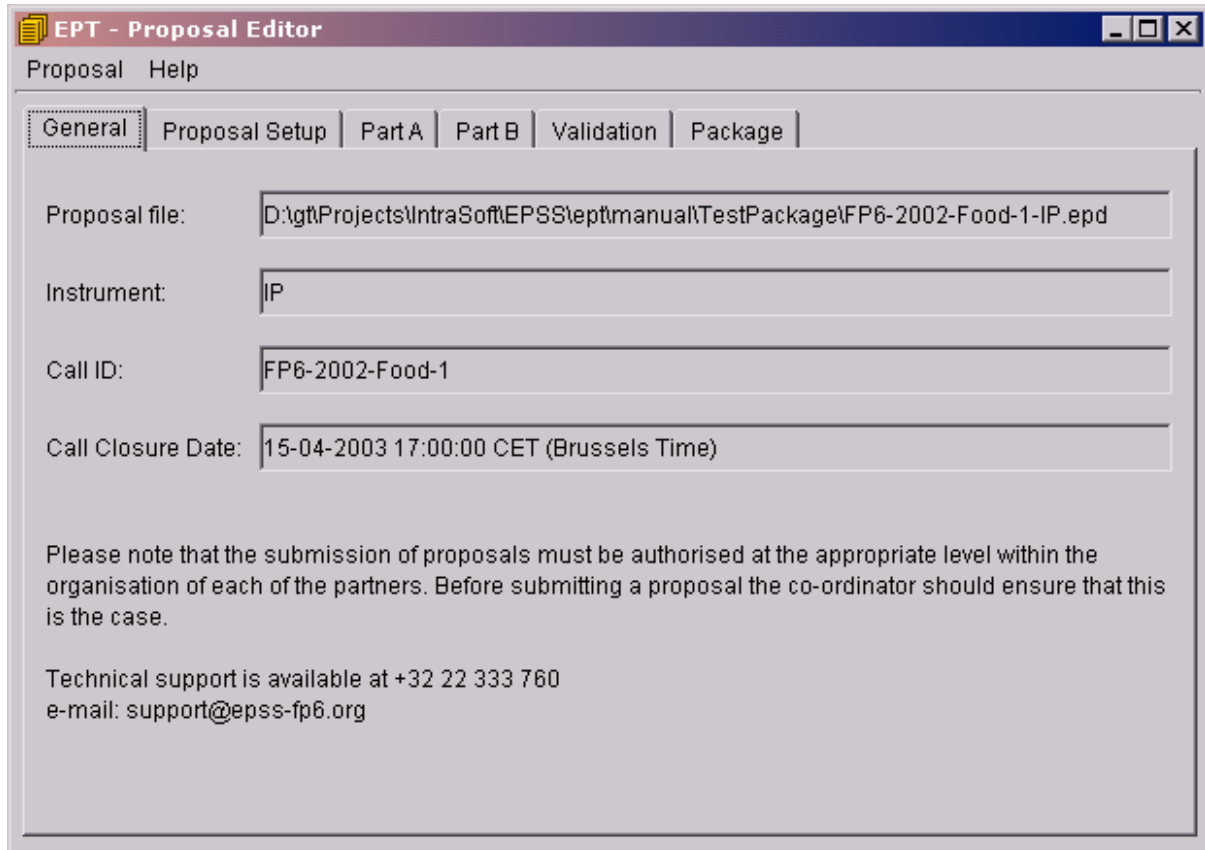
- Locate the proposal file **C:\IP\ FP6-2002-FOOD-1-IP.epd**.



- This file holds all the information pertinent to your proposal set-up. Select this file and open it as instructed.

General – This provides general information pertinent to your proposal.

- Name and location of the Proposal file.
- Name of the instrument selected.
- Call ID selected.
- Call Closure Date. Please note that for calls with multiple submission dates, the latest date is displayed.



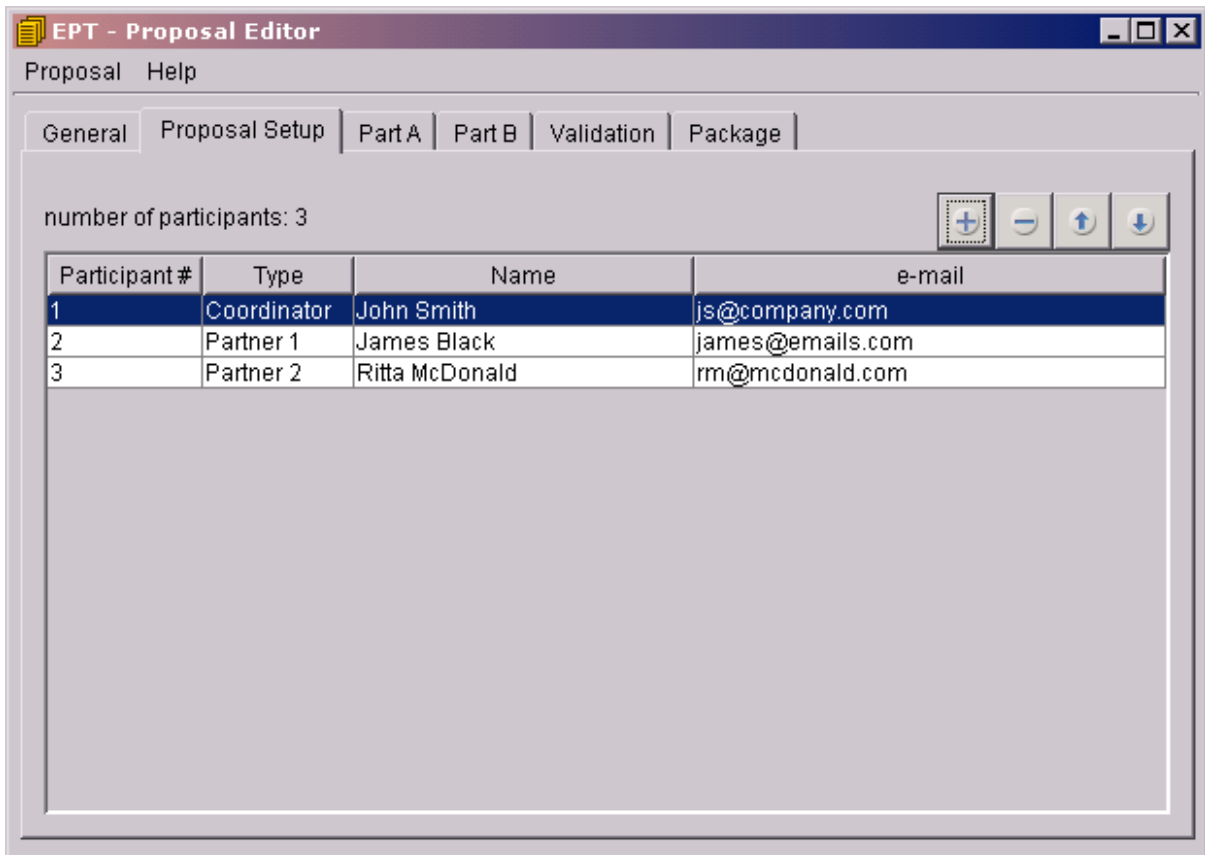
The screenshot shows the 'EPT - Proposal Editor' window. The title bar includes a menu bar with 'Proposal' and 'Help'. Below the title bar is a tabbed interface with tabs for 'General', 'Proposal Setup', 'Part A', 'Part B', 'Validation', and 'Package'. The 'General' tab is active and contains the following fields:

Proposal file:	D:\gt\Projects\IntraSoft\EPSS\ept\manual\TestPackage\FP6-2002-Food-1-IP.epd
Instrument:	IP
Call ID:	FP6-2002-Food-1
Call Closure Date:	15-04-2003 17:00:00 CET (Brussels Time)

Below the fields, there is a note: "Please note that the submission of proposals must be authorised at the appropriate level within the organisation of each of the partners. Before submitting a proposal the co-ordinator should ensure that this is the case."

Technical support is available at +32 22 333 760
e-mail: support@epss-fp6.org

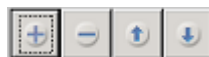
Following the provision of general information is the Proposal Set-up phase of the process where you will be given the opportunity to input the details of your Proposal and the relevant participants involved.



This screen shows a grid, which holds the following details:

- Participant number (automatically generated).
- Participant Type: Coordinator or Partner (by default the co-ordinator exists already).
- Name of the participant.
- Email address of the participant.

At the top right-hand corner, there are 4 buttons, which will be used when adding in the details of the participants.




Follow the following procedures to fill out this section:


Name: Type in here a name pertinent to the Coordinator.

Email: An email address relevant to the Participant (optional). In case of an on-line electronic submission, the e-mail address provided here will be used by the EPSS service in order to send an automatic electronic submission confirmation e-mail.


Add Participant:

- Click on the  button to add a participant. Automatically, the Participant Number is filled, along with the Participant Type, denoted by type and rank, i.e. 'Partner 1'.
- Type the appropriate Name and email address.
- Please note that, for some calls, the maximum number of partners per proposal may be limited (see call text)"


Delete Participant:

- Click on the  button to suppress a participant from your list. The Participant Numbers and the Participant Types are changed accordingly (e.g. if Partner 5 out of 8 is suppressed then the Previous Partner 6 becomes Partner 5, etc.).
- Please note that when deleting a Participant, all associated Part A forms are deleted as well. For example, when deleting Partner 5, the A2 form for Partner 5 will also be deleted.

Move a Partner to a higher position:

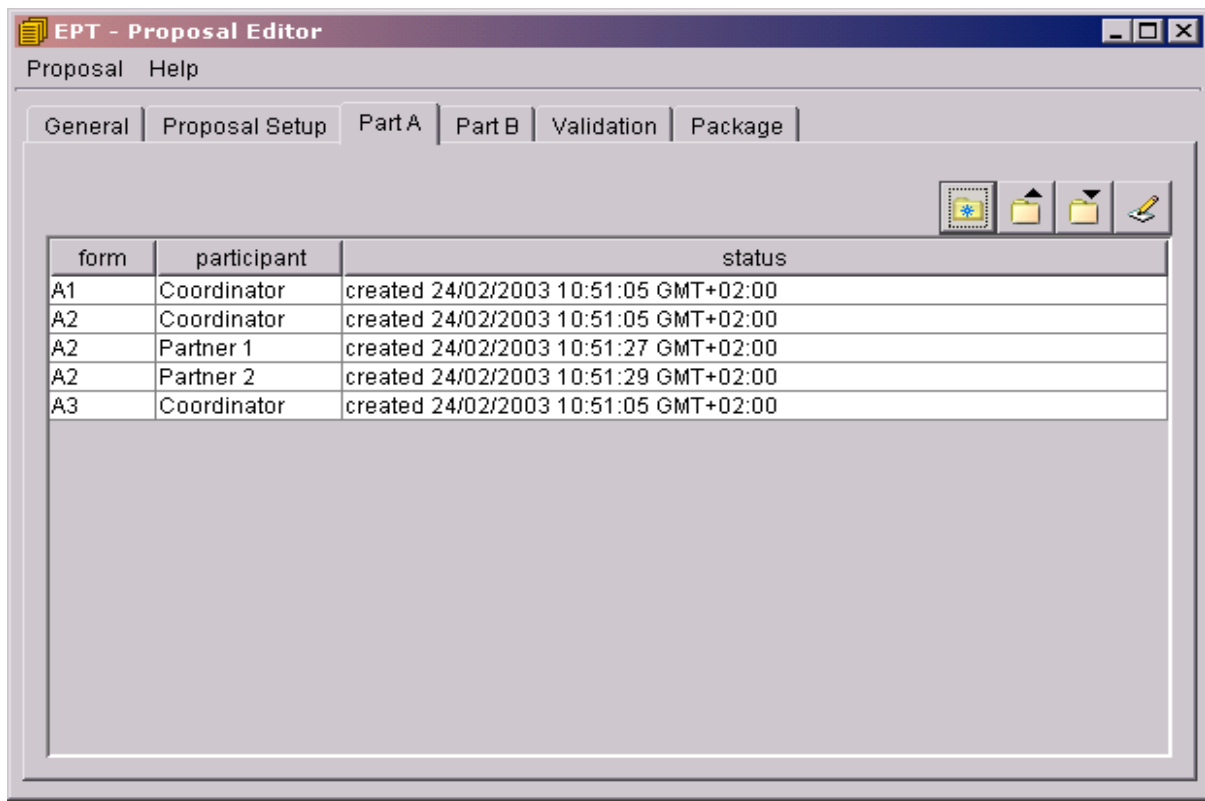
- Click on the  button to move a partner up one row at a time.
- The Participant No. and the Type will be changed automatically to reflect the change.
- Please note that when moving Partners, the associated Part A forms are automatically modified to indicate the new Participant No.

Move a Partner to a lower position:

- Click on the  button to move a partner down one row at a time.
- The Participant No. and the Type will be changed automatically to reflect the change.
- Please note that when moving Partners, the associated Part A forms are automatically modified to indicate the new Participant No.

Part A

As the user configures the Proposal Set-up, the Part A view is automatically filled with default settings relating to the status of the Part A forms for the Proposal.



The Co-ordinator is assigned responsibility for completing the forms A1 and A3 and, also, a copy of the form A2 for himself as a participant to the proposal. The Participants are assigned their responsibility for the completion of an A2 form for the proposal.

Blank versions of these forms have been created by default for the relevant person to modify, as shown in the Status section of this page.

The Status of the form shows either the timestamp of form creation or timestamp of last modification.

There are four buttons, which can be used in this section (hold the mouse over buttons to view the description).



Create Form from template

- This button is used to recreate a blank version of the selected form (e.g. if you wanted to start again).

Note: this will overwrite any information provided so far for the desired form.

Note: Creating the A3 or A4 form from Template may REMOVE the additional rows for the partners. Before doing this you should contact the EPSS Helpdesk.

Export Form

- This button is used to export a form to an alternative location. The exported form can be sent to a partner (the co-ordinator's forms cannot be exported).
- You can specify any name you want for the form and any location except for the directory where the form is currently stored.
- Please note that the created file will be a ZIP file, with the ZIP extension appended to the provided filename.

Import Form

- This button is used to import files that have been created elsewhere into this Proposal. Once Partners update their A2 form elsewhere using the Form Editor, they can send it to the co-ordinator, who in turn can import the file into this proposal. If the coordinator received the forms zipped, they need to be unzipped before they are imported.

Form Editor

- This button allows the co-ordinator to edit any form. The co-ordinator is responsible for the Proposal and can view or edit any of the forms available in the current proposal.

Please refer to the Form Editor section for additional information.

Part B

In this section you are asked to add your Part B file, and any pertinent Annexes to your Proposal.

For the proposal content (part B) you are requested to use exclusively PDF (“portable document format”, compatible with Adobe version 3 or higher, with embedded fonts). Other file formats will not be accepted by the system. Both commercial and free tools to convert files to PDF format are widely available on the WEB. Also zipped (or otherwise compressed) archives will not be accepted (PDF is self-compressing, there is no gain in zipping). Unless otherwise specified in the call text, only one PDF file comprising the complete technical annex (part B) can be uploaded. Further files with annexes or additional information (company brochures, supporting documentation, reports, audio, video, multimedia etc.) will be rejected.

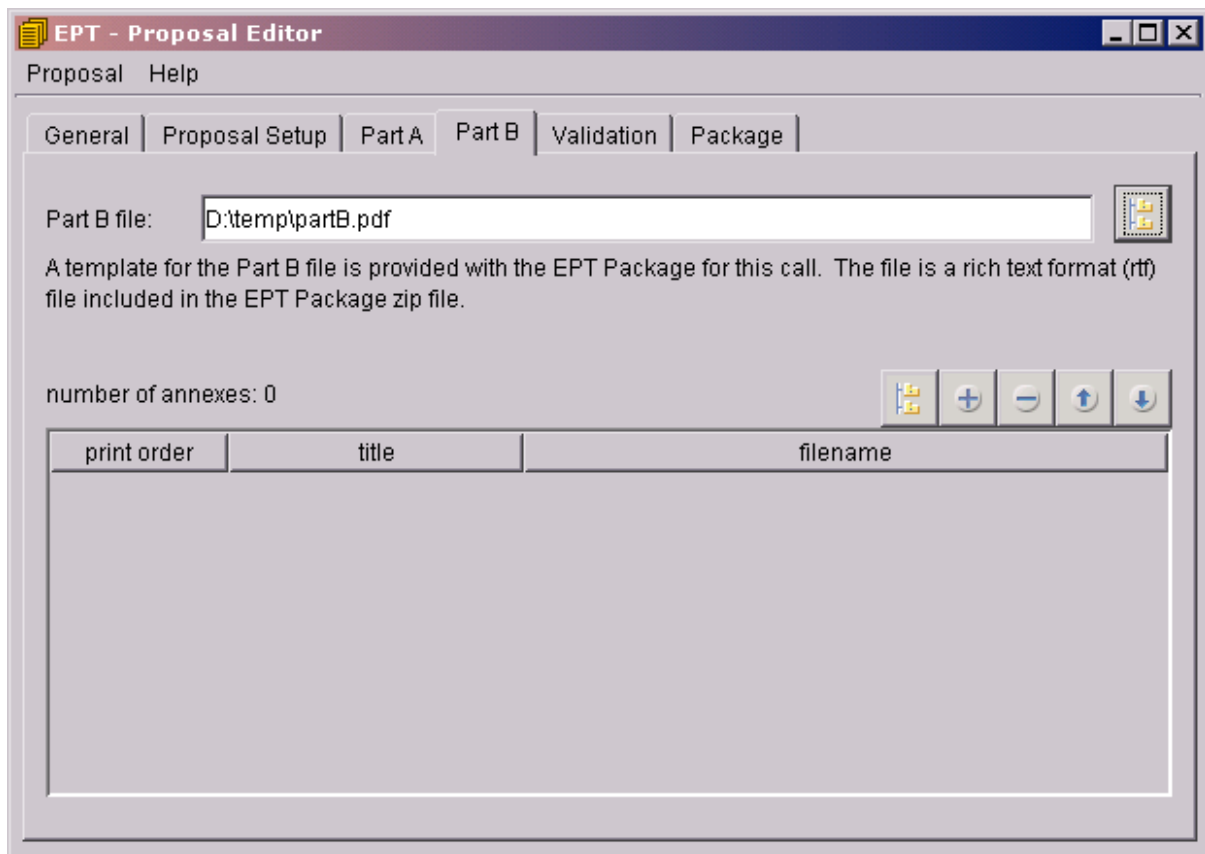
Using only PDF format for submission of part B

Why?

This format for text documents is supported by the vast majority of computer platforms. The advantage of saving as a PDF file is that the contents are "locked" and the original formatting (margins, page breaks, etc.) will always be maintained when the file is printed. In addition, unlike many common document formats, there are almost no viruses associated with PDF files. Allowing proposers to submit in any possible format would require the Commission to maintain an arsenal of software in different versions - and even then readability could not be guaranteed in 100% of the cases.

How?

The possibility of converting a text file into PDF is integrated into some word processors. In case this is not implemented in the word processor you are using, you can download special conversion software (commercial software or downloadable freeware) from the web. Conversion into PDF is the last step in preparing a document for submission; since PDF documents are "locked", they cannot be edited like normal text files.

**Part B File:**






- Simply locate the file you will use for Part B using the browse button located directly to the right of the Part B file text area. Alternatively, you can type the Part B filename in the “Part B file” field.
- The Part B filename should not contain any special characters or spaces. It can only contain Latin letters (a-z), digits (0-9), the underscore (_), the dash (-) and the dot (.) character.
- **A template is provided to assist with the Part B document creation. Use the provided template in the form of a Rich Text Format document (rtf). The EPT Form ZIP package contains the template for the desired call and instrument.**
- Open the template Part B rtf file and edit it in an editor. Save the file, convert it to PDF and then add it to the proposal. Note that the EPT is not a document editor and will not allow editing of the template file; the only function provided is the inclusion of a completed Part B file into the proposal.

Annexes:

You should not annex any other files unless this is specifically requested in the Call text. For the Annex content the only supported format is PDF. The Annex filename should not contain any special characters or spaces. It can only contain Latin letters (a-z), digits (0-9), the underscore (_), the dash (-) and the dot (.) character. The Annex filename must be different from the Part B filename.

There are five buttons that enable the user to add, remove, or change the print order of annexes. If you see that the buttons described below are inactive, that means that Annexes are NOT allowed for your call.



- Add Annexes:** To add an annex, click on the  button. An empty row is appended to the annex list (the lower part of the screen) enabling the user to specify the annex filename by either typing the filename in the “filename” field or browsing for the annex file with the browse button . Print order is indicated in the left-hand column.
- Remove Annexes:** To remove an annex, simply select the annex and click the  button. The print order will be changed accordingly.
- Changing Print Order:** Select the annex and use the “move up”  and “move down”  buttons to change the print order. This indicates the order in which you want evaluators to print your annexes.

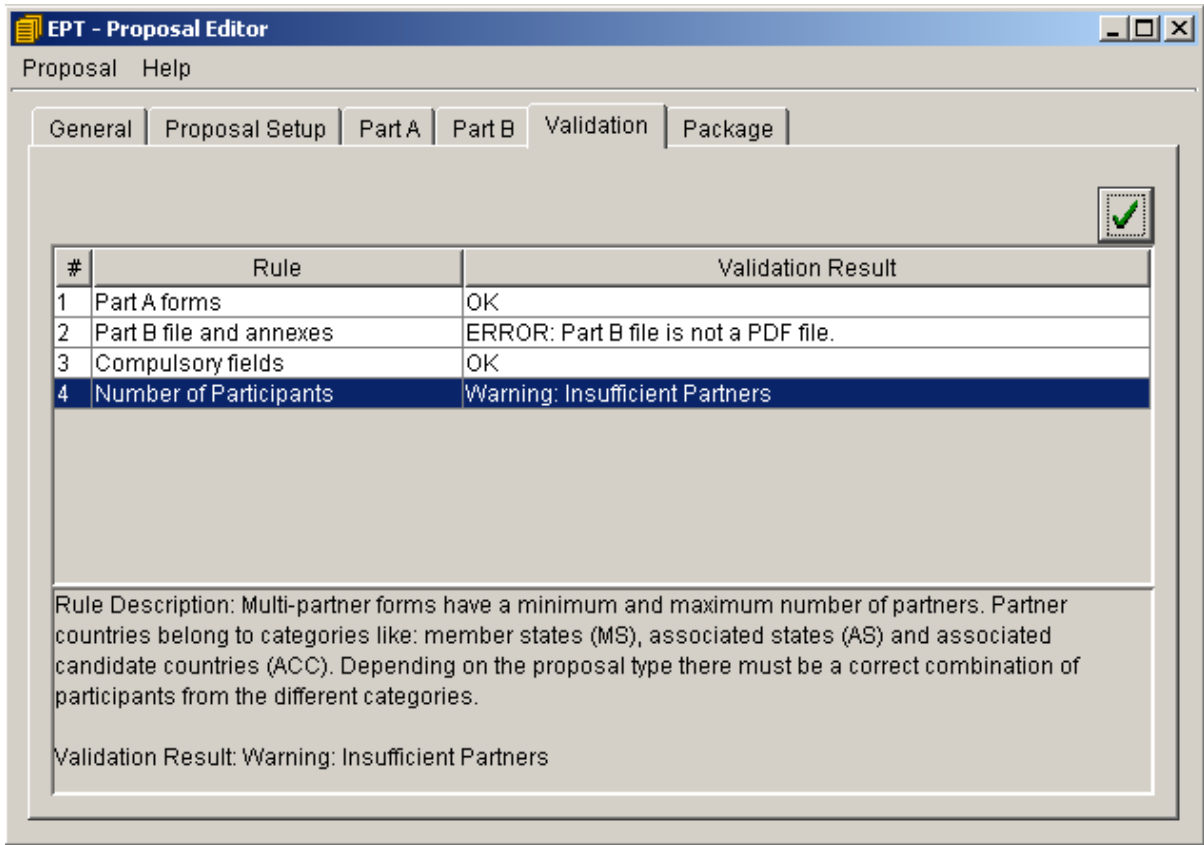
Validation

The Validation Check performs the following checks on the proposal:

- Part A: all Part A forms for all participants exist.
- Part B: Part B file exists. If annexes are defined, annex files exist.
- Compulsory fields: all compulsory fields in all forms have valid values. Part B file has content. If annexes are defined, annex files have content.

These checks are meant to assist in the preparation of the proposal. The checks are not exhaustive, and satisfying the checks does not mean that a proposal is eligible.

The screen below shows a typical validation check:

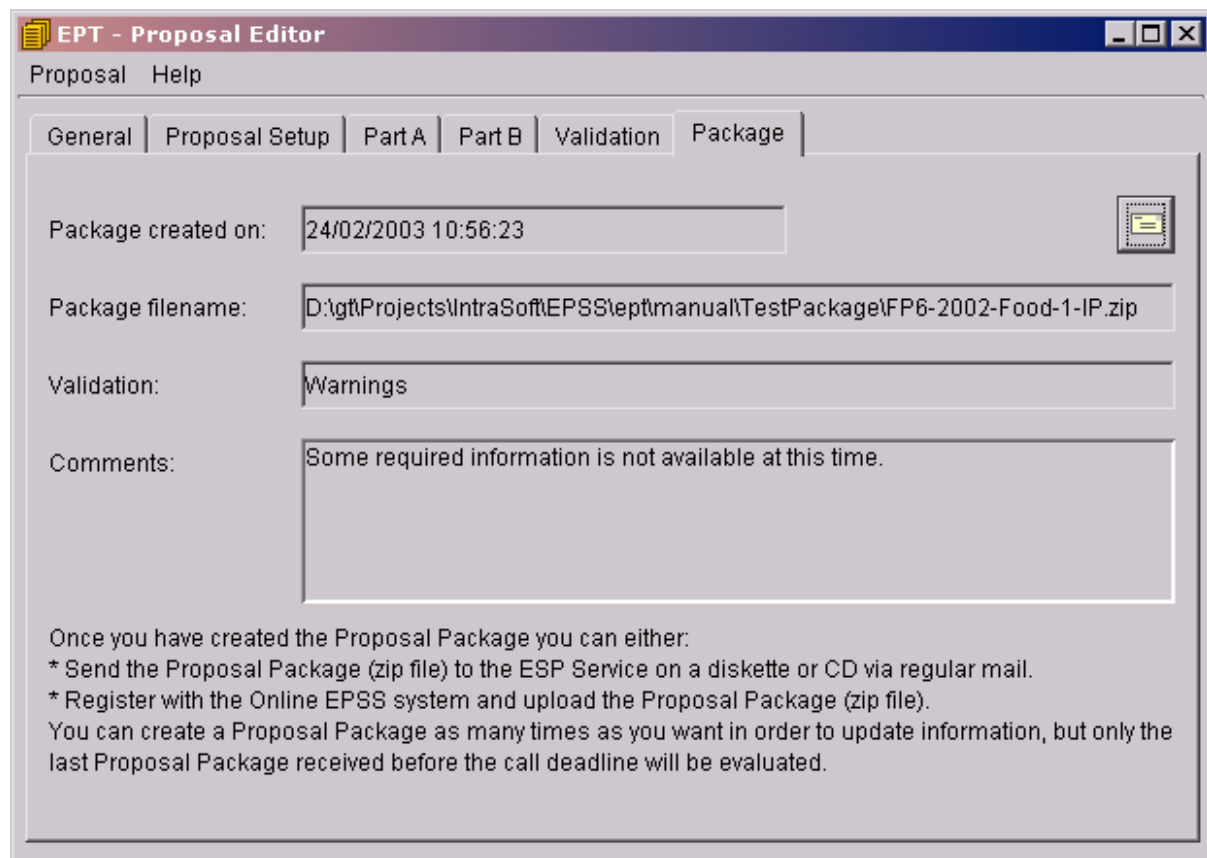


Package

The package function allows the co-ordinator to package the proposal files once the proposal is complete. The created Proposal Package can then be submitted for evaluation.

The proposal package is a ZIP file that contains the data from the Part A forms, the Part B file and the annexes.

Important Note: Submit the **electronic** proposal package as created by the EPT (either by sending a diskette/CD-ROM or by uploading the package to the online electronic submission system (EPSS)). Sending the proposal only on paper with the generated PDF versions of the forms will create unnecessary work to re-encode data that are already available in electronic format.



EPT - Proposal Editor

Proposal Help

General | Proposal Setup | Part A | Part B | Validation | Package

Package created on: 24/02/2003 10:56:23

Package filename: D:\gft\Projects\IntraSoft\EPSS\ept\manual\TestPackage\FP6-2002-Food-1-IP.zip


Validation: Warnings

Comments: Some required information is not available at this time.

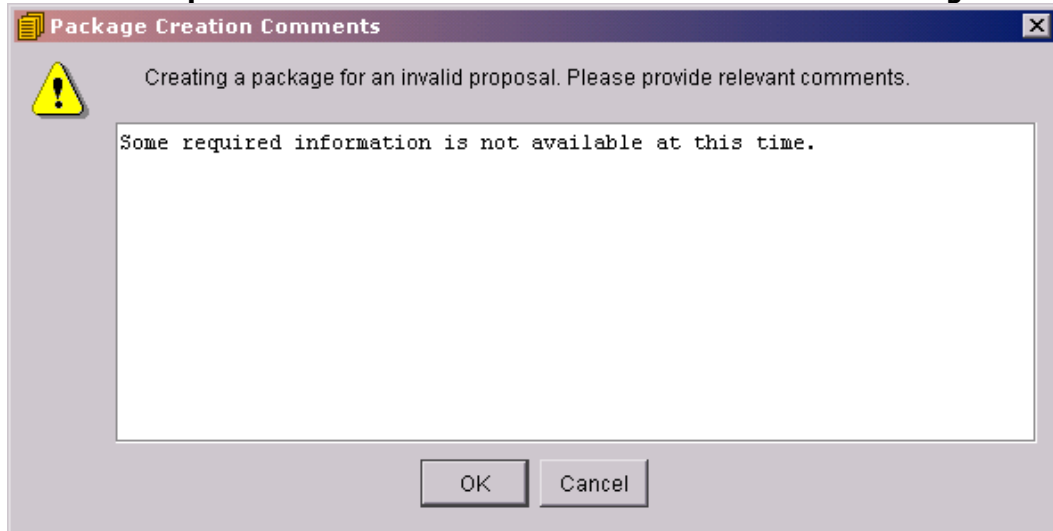
Once you have created the Proposal Package you can either:

- * Send the Proposal Package (zip file) to the ESP Service on a diskette or CD via regular mail.
- * Register with the Online EPSS system and upload the Proposal Package (zip file).

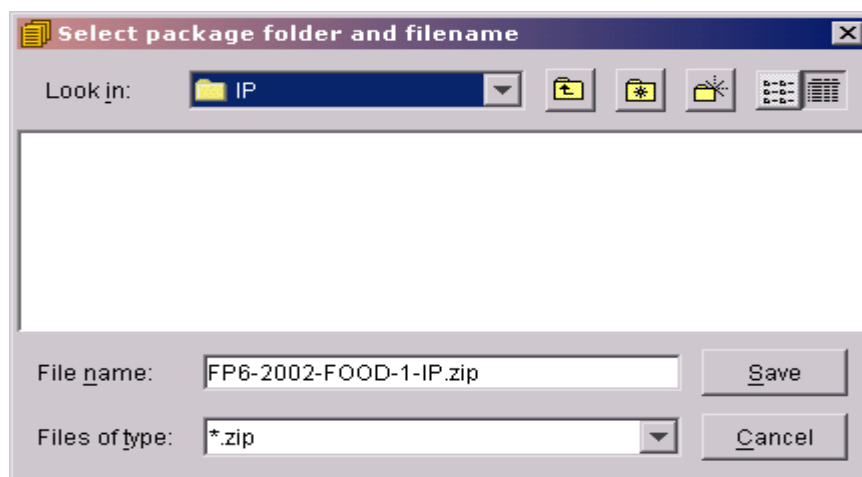
You can create a Proposal Package as many times as you want in order to update information, but only the last Proposal Package received before the call deadline will be evaluated.

The Package Proposal button  starts the packaging process. This process includes:

- Proposal validation: if the proposal validation is successful, the process continues to the next step. If the validation produces errors (e.g. a specified annex could not be found), the submission stops. If the validation produces warnings (e.g. Insufficient Partners), the proposal can still be packaged, but the co-ordinator must provide comments to explain the reason for submitting what appears to be an invalid proposal. In the latter case, a screen pops-up which allows the co-ordinator to provide comments. The screen below shows a typical screen with comments provided by the co-ordinator (Note: this is **only** required if validation is not successful).



- Creation of the proposal package (compressed ZIP file), which includes all necessary proposal files to be submitted either on diskette/CD-ROM by regular mail, or to be submitted by uploading to the online electronic proposal submission system (EPSS). The co-ordinator is prompted to specify the proposal package location and filename, as shown in the screen below:



- Changing the proposal filename suggested by the EPT Tool is possible but this filename should not contain any special characters or spaces.

Once, the proposal package is created, the co-ordinator is informed with the following message:



The Package tab will show the details of the submission (timestamp of proposal package creation, proposal package filename, validation result and comments).

Submit Proposal

Important Note: Submit the proposal package as created by the EPT for evaluation. Do not submit the proposal on paper with the generated PDF versions of the forms.

There are two options for submitting the proposal package:

1. By regular mail on diskette/CD-ROM

Send the proposal package to the Commission (address for proposal submission specified in the call for proposals) on a diskette or CD. Test that the media is readable before sending to ensure that the proposal will be evaluated. Add a paper copy of the full proposal (fallback solution if diskette/CD-ROM cannot be read by the Commission).

2. By uploading to the Online EPSS system

Register with the EPSS web site and upload the proposal package. **When registering, make sure you select the “Prepare Offline, Submit Online” option.** This will allow the uploading of the created proposal package.

The EPSS web site can be accessed via the CORDIS FP6 Web site at www.cordis.lu/fp6 under the Prepare and Submit a Proposal menu.

You can create and submit a proposal package as many times as you wish, before the call deadline. Only the last submitted proposal package will be considered for evaluation.

FORM EDITOR

The Form Editor allows co-ordinators and partners to fill-in proposal forms. The screen below shows the Form Editor, with the A1 form opened.

The screenshot displays a web-based form editor window titled "EPT - Form Editor : Multipartner Projects IP General Information on the Proposal". The window includes a menu bar with "Form", "Edit", and "Help" options, and a toolbar with icons for information, confirmation, save, delete, cancel, and help. The main content area is titled "Proposal Submission Form" and features the European Commission logo and text: "EUROPEAN COMMISSION 6th Framework Programme on Research, Technological Development and Demonstration". The form is for "Integrated Projects A1". It contains several input fields: "Proposal Number" (000000), "Proposal Acronym" (empty), "Proposal Title" (empty), "Duration in months" (empty), "Call identifier" (FP6-2002-FOOD-1), "Activity code(s) most relevant to your topic" (empty), "Activity code 1" (empty), and "Activity code 2" (empty). The form is scrollable, as indicated by the vertical scrollbar on the right.

Forms consist of text, images, and fields. The user can scroll and navigate through the form and enter data in editable fields.

The following sections describe the functions of the Form Editor.

Editing fields

Editable fields are shown in white background, while read-only fields are shown in grey. Mandatory fields are indicated with a **bold** label, while optional fields are shown with a normal label.

Fields may have one of the following editing styles:



- Free-text input (user can type text from the keyboard);
- Selection of an option from a drop-down list;
- Selection of an option from a tree structure of options.

Numeric fields accept only digits, signs, and the decimal point (the “.” character).

Fields allow a predefined maximum amount of text depending on the type of information requested; once this maximum amount of text is reached, no more text can be entered.


Text can be cut/copied/pasted into fields using standard shortcuts (these shortcuts are platform specific, i.e. in Windows use Ctrl-X/Ctrl-C/Ctrl-V respectively, in Linux use Shift-Del/Ctrl-Ins/Shift-Ins respectively).

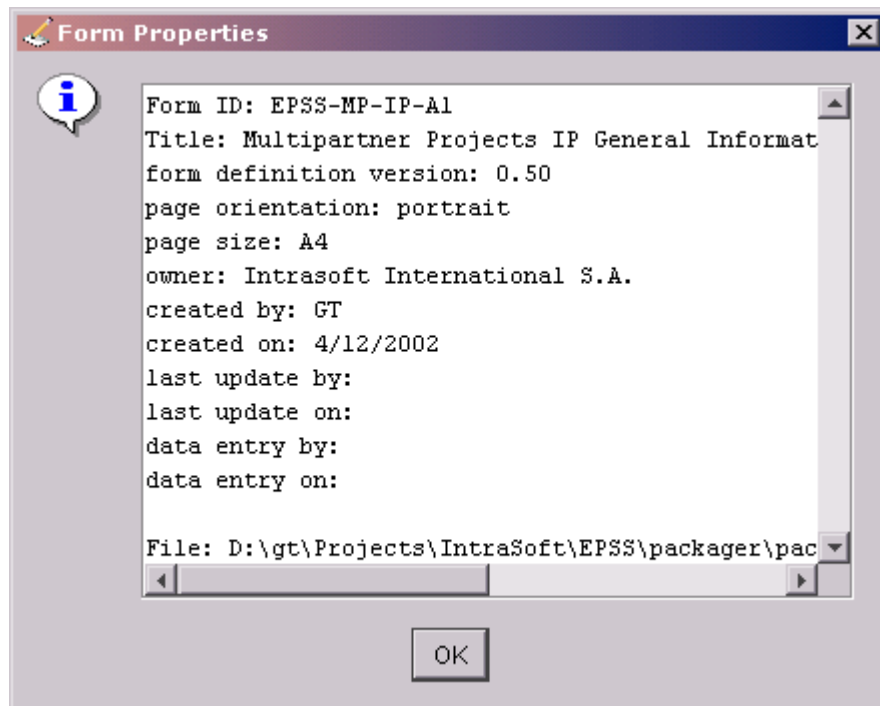
Clearing fields

To clear the value of a field, use the backspace or delete keys or click on the  button or select the “Edit→Clear field” menu option. Fields shown as drop-down lists can only be cleared by clicking on the  button or selecting the “Edit→Clear field” menu option.

To clear all form fields, select the Edit→Clear All fields menu option. This function clears all editable fields.


Viewing information about the form

Clicking on the  button or selecting the “Form→Information” menu option, the user can see the form properties, as in the screen shown below.

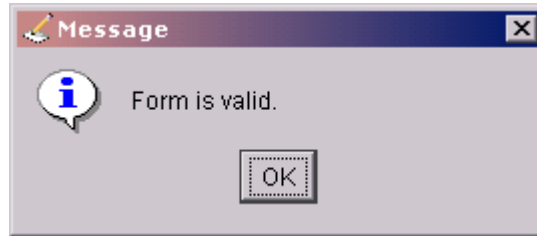


This information is only necessary for troubleshooting purposes and has no relevance in the submission process.

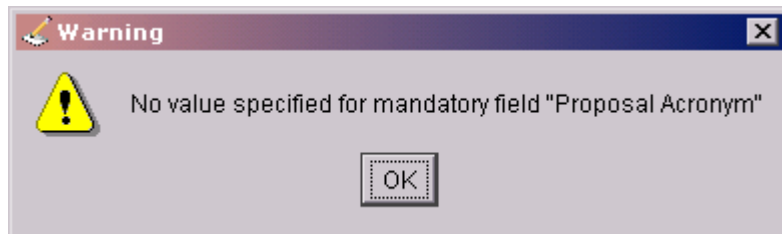
Validating the form

This function allows the user to check the validity of entered data and identify mandatory fields without text. To validate the form, click on the  button, or select the “Form→Validate” menu option.


If the validation is successful, the values of computed fields are calculated and an information message is shown to the user (see figure below).



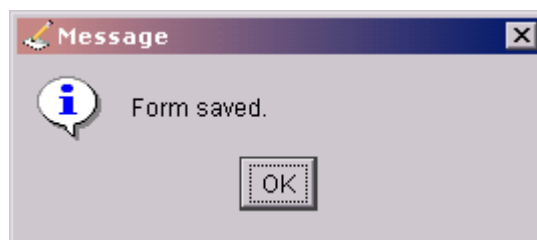
If the validation fails, a warning message is shown (see figure below) explaining the problem.



Saving the form

The form can be saved by clicking on the  button, or selecting the “Form→Save” menu option. Before saving, the form is validated; if the validation fails, the user is warned and given the option to save the invalid form, or cancel the save.


When the save is complete, the user is notified with an information message (see figure below).




Reverting to the saved form

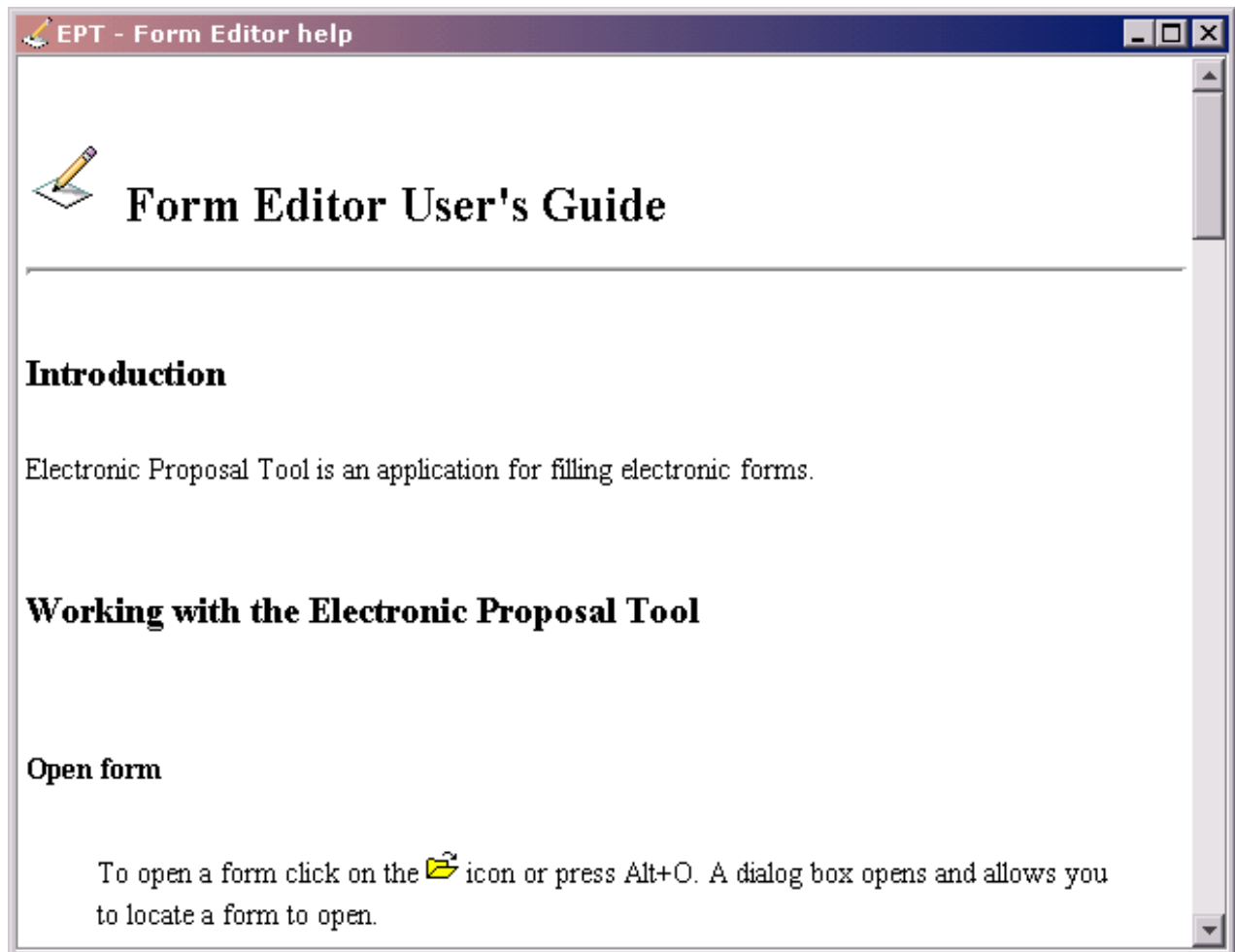
To revert to the saved form (thus discarding all unsaved edits), select the “Form→Revert to saved form” menu option. The last saved copy of the form is reloaded in the Form Editor.

Creating the form as PDF

To print the form as PDF, click on the  button or select the “Form→Create PDF” menu option. When the PDF creation is complete, the user is notified with an information message (see figure below). Locate the created file using Adobe Acrobat Reader in order to open and print the form.



To view the on-line help for the Form Editor, click on the  button or select the “Help→Help” menu option.



NOTES FOR MACINTOSH USERS

1. For Macintosh Users the procedure to start EPTool is as follows:
 - Open a Terminal
 - Change directory to the “bin” location where you extracted EPTool, for example type:
 - `cd /home/user/EPTool/bin <enter>`
 - Execute the “runme.sh” script by using bash or sh:
 - `sh ./runme.sh <enter>`
 - EPTool will start correctly – wait for some seconds for the EPTool screen to appear.
2. The combination of OSX and the Microsoft Internet Explorer causes problems while uploading files. The directory delimiters which Internet Explorer uses are recognized as “invalid characters” by the EPSS.

Better results can be obtained when using the SAFARI Browser (you can download it from <http://www.apple.com/safari/>). It handles the files without their pathname.

3. If you have a scrambled screen while visualizing the A forms, use the EPT Tool to define small fonts for the forms:

The screenshot displays the 'EPT - Form Editor' window titled 'Marie Curie EIF General Information on the Proposal'. The interface includes a menu bar with 'Form', 'Edit', 'Options', and 'Help'. A toolbar shows 'Smaller Fonts Ctrl+Majns' and 'Normal Fonts'. The main form area is titled 'Proposal Submission Form' and contains the following fields:

- EUROPEAN COMMISSION** (6th Framework Programme on Research, Technological Development and Demonstration)
- Marie Curie Mobility Actions** (Marie Curie Individual Fellowships)
- A1** (Action Code)
- Proposal Number**: 000000
- Proposal Acronym**: sdf
- General Information on the Proposal**
- Proposal Title**: sdf
- Action Code**: EIF
- Scientific Panel**: CHE
- Total duration in months**: 213
- Call identifier**: FP6-2002-Mobility-5
- Keyword 1**, **Keyword 2**, **Keyword 3**: (empty text boxes)
- Free Keywords**: (empty text box)
- Abstract (up to 2000 characters)**: sdfsd

The bottom of the window shows a Mac OS X taskbar with various application icons and the system clock at 16:28.