



# **Deliverable 7.1**

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#### 1. Introduction

This document describes the creation of the HBB-NEXT website. First the approach including the involvement of the various partners is described. This is followed by describing the concept and the single content categories of the site. Finally, the technical background is outlined. A user manual provided by STUBA to RBB who will administer the site is contained in the annex of the document.

# 2. Approach

The process of creating a website for HBB-NEXT was initiated by RBB ahead of the official project start on 1st October. At the Kick-off Meeting in Potsdam on 4th of October, STUBA then presented two early design drafts for the website. STUBA's drafts were discussed thoroughly by the Project Coordination Committee during the meeting. At the end of this discussion the basic structure and content categories as well as further work steps with the assigned responsibilities were fixed. As a first step, K.U. Leuven created an enhanced design version based on the results which was discussed between STUBA and RBB at the WP2 Kickoff Meeting at K.U. Leuven on 20th October. In an iterative process between STUBA, K.U. Leuven and RBB a number of further design drafts were evaluated and updated until the final design stood. The website was then implemented by STUBA. In parallel, STUBA and RBB agreed on the final content categories and started filling these by and by with content, assisted by the responsible Consortium members. Once, the content was created, STUBA and RBB closely cooperated in many rounds of feedback and resulting enhancements of the site. RBB set up the hosting of the website and clarified the imprint with its legal department. It registered two domains: www.hbb-next.eu and also www.hbbnext.eu. The official URL will be www.hbb-next.eu. However the second domain was established to "catch" people who are typing the URL in the wrong way: HBBNEXT.

On 14<sup>th</sup> November 2011 the website was finalized and put online.

#### 3. Concept and Content

The idea was to have a clearly structured website which presents the most important information at first sight. The website menu header bar offers the Overview page (the Home



page) and the subsites Work Packages, Partners, Documents, Publications, Standardisation, News, Contact.

The starting page "Overview Page":

... is divided into a summary of the project and a dedicated news section. The news section lists three news items at a time, each illustrated by a photo. This is directly linked to the News subsite which can also be reached directly from the header menu.

The subsite "work packages":

 ... offers a short introductory text on the approach and interdependencies of the work packages and then a clickable figure leading to more detailed information about each work package.

The subsite "Partners":

 ... contains links to the partners web-sites and also briefly describes the role of the partner in the project in the figure.

The subsite "Documents":

 contains a list of all deliverables. Public deliverables are available here for download once they are complete.

The subsites "Publications and Standardization":

 .... summarise outcomes of the project to the scientific field, public presentations and input for standardization bodies. Like the other parts of the website these lists will be constantly updated.

The subsite "News":

 .... contains the latest news of the project. It can also be reached via the "Overview" site.

The subsite "Contact":

gives the contact details to the project coordinator.

The website integrates social media to improve publicity of the project. At the moment there is a link to the HBB-NEXT twitter account, however more is to follow.

The imprint section may be accessed via the blue footer bar from any subsite.



#### 4. Technical information

The web site is running in a Content Management System called Joomla. Joomla was considered and evaluated in parallel with WordPress publishing system. Both Joomla and WordPress are widely used as web-page content management system. WordPress is an easy and effective CMS. However, the advantages of Joomla are the simple extendibility with modules (many of them already available), straightforward social media integration, multiple user/group privilege system and, last but not least, the long experience with this system including its low level programming. Within Joomla, graphical design has been implemented. In more details, Joomla is using a database back-end, MySQL in our case. It requires PHP language.

The IP address is 46.163.110.35 and it can be accessed by using the URL <a href="http://www.hbb-next.eu">http://www.hbb-next.eu</a>, the latter for catching spelling mistakes. New articles can be added by project members and authentication is required via the sign-in form.

The site administration is done via ftp access to the server.

For managing the input of www.hbb-next.eu one person at RBB will be responsible web editor. He/she will do updates and changes with the help of the Joomla administration tools (see annex). Each consortium member is expected to send news content to RBB whenever there is an issue that needs treated. Likewise, each consortium member will send information on publications for the publication section. Input for the standardization section will be provided by IRT. Creating more special input – if necessary - will be assigned to work package leaders.

#### 5. Planned features

In order to further enhance readability and usability of the website, the news section will be restructured. Pages will be introduced, each holding a list of five news items. User can then skip through these news pages in order to gather older or newer information.

A picture slide show feature is considered for being added to the website. It can hold pictures of events, R&D work and other topics of interest.



For deeper embedding the website into the WWW and its new community features the consortium is considering adding social plugins as buttons to the news articles. So users can share important HBB-NEXT information with their networks and a natural feedback to HBB-NEXT social network channels can be generated.



# 6. Annex: User manual by STUBA for administering the site (RBB)

#### 6.1. Access

Administrator page : <a href="http://www.hbb-next.eu/administrator/">http://www.hbb-next.eu/administrator/</a>

Use a valid username and password to gain access to the Administrator Back-end.  Return to site Home Page	Password Language Default Login
-----------------------------------------------------------------------------------------------------------	---------------------------------

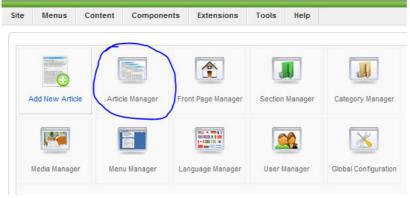
<u>Username</u>: hbbnext <u>Password</u>: <removed>

E-mail: Sven.Glaser@rbb-online.de

#### 6.2. Articles

# 6.2.1. Accessing articles

In control panel click at the Article Manager

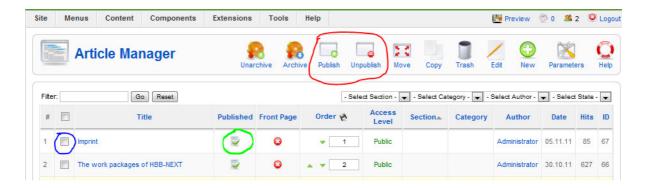


Now You can see the articles.

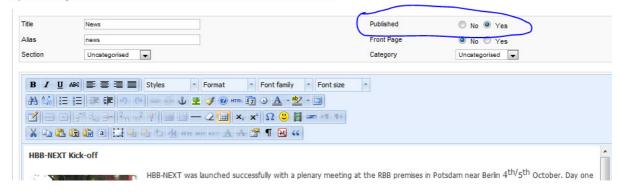
Each article can be Published / Unpublished – it can be changed by 3 ways:

- Click on icon under Published label in desired row (Green stroke)
- Select desired article by checking the checkbox in desired row (Blue stroke)
   and click on the desired action on top banner (red stroke)





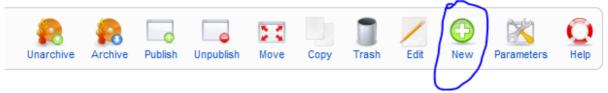
By clicking on the article name will show article editor:



Here select No/Yes for publish arcitle (blue stroke).

# 6.2.2. Create / Edit Article

To create a new article just click on the "New" button (blue stroke) on the top banner in article manager.



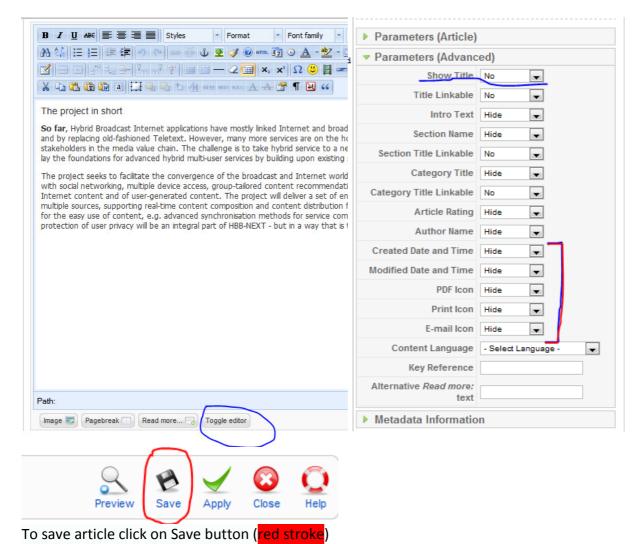
For create and edit an article we use the WYSIWYG editor. It's a standart editor for html documents. You can edit directly the HTML code by clicking on "Toggle Editor button" (blue stroke on image bellow). This can be usefull when we need som special formating features that editor doesn't support. Otherwise, the WYSIWYG editor should have all required funtions, so there is no need to know HTML.

Article has a many editable parameters, most of them aren't important, so I describe only the main parameters.

Show title – when is this option set to yes, there will be appear default formated title above article. (blue stroke)

Date and icon settings – here we enable date above article or buttons to download/print/email article. (blue-red stroke)



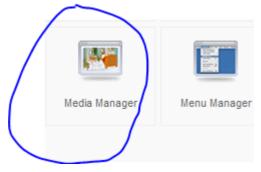


#### 6.2.2.1. Inserting Images to article

At first, i have to describe where the pictures have to be located. There are two ways:

- Directly on ftp server
- On specified url adress (local or distant server)

Usually is used the media manager feature (we need to go back to control panel – blue stroke), wich can upload images to ftp server. But there is a problem with file and folder permissions on hbb-next ftp server (because is running on Windows based architecture) that i can't solve.

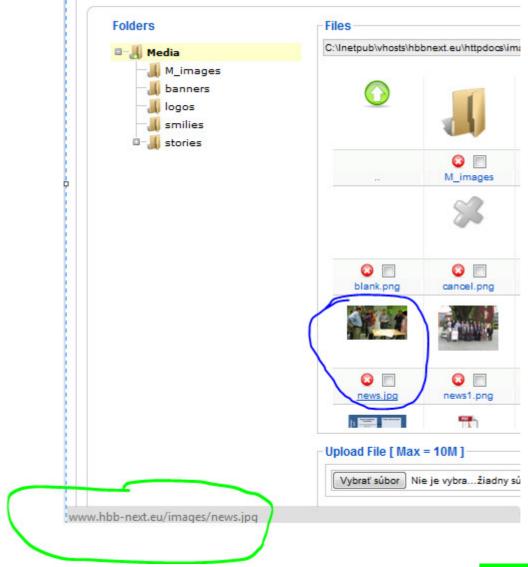




But it can be used for checking the image name and url. On Picture belove i select the news.jpg image wich is located on ftp in directory :

ftp://hbbweb@46.163.110.35/httpdocs/images/news.jpg.

Media folder on Picture represent folder images (ftp://hbbweb@46.163.110.35/httpdocs/images/).



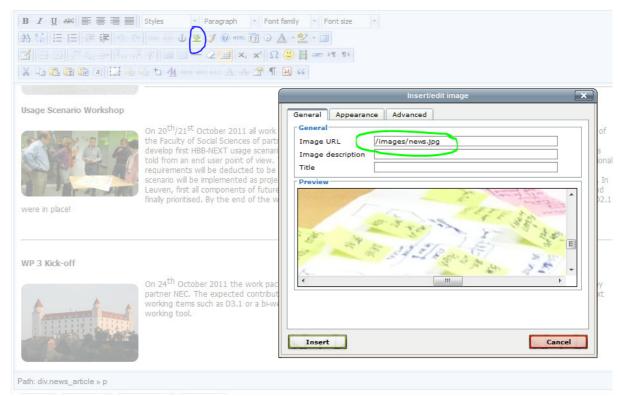
The news.jpg picture have this url: <a href="www.hbb-next.eu/images/news.jpg">www.hbb-next.eu/images/news.jpg</a> (green stroke). The url will be displeyed when we stay with cursor on one of the images.

# Because we hosted this Picture on hbb-next ftp server, the correct Picture url is also: /images/news.jpg

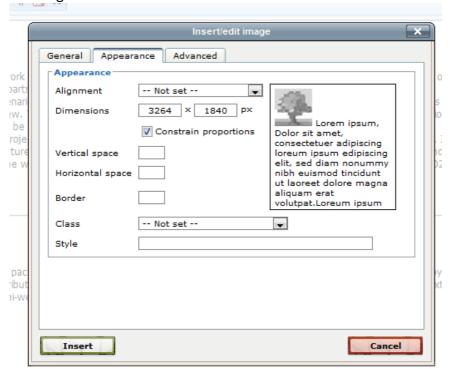
Now, when we know the correct url adress of picture, we can insert it into article (see the picture below).

In the article editor click on the insert/edit image button (blue stroke) and insert correct url of images into first row (green stroke). If is this image url correct, image will appears inside preview area.





Clicking on Appearance tab, we can set Dimensions, alignment and other formating options for image.

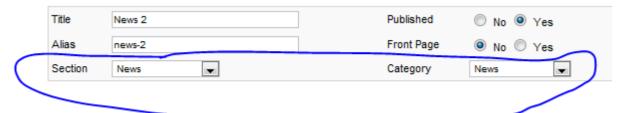


Finally, to insert the picture into article – click on the insert button.

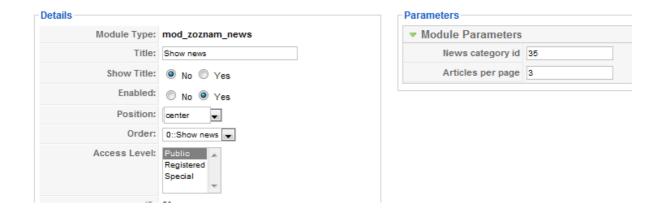
# 6.2.3. Adding news article into news subpage



When You wish to add a new article into news subpage, arcticle must be placed into News section and News category at the same time. In other case it will not be displayed in news section.



You can set from adminstration number of articles (news) per page in control panel->extension->module\_manager->Show news (click on title). Here, in field 'Articles per page' insert the desired number.



# 6.2.4. Adding news teaser article into home page

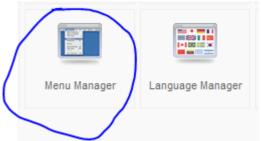
When You wish to add a new article into home pag, arcticle must be placed into News section and NewsTeaser category at the same time. In other case it will not be displayed in news section.





# 6.3. Menu Manager

In control panel, select the Menu manager.



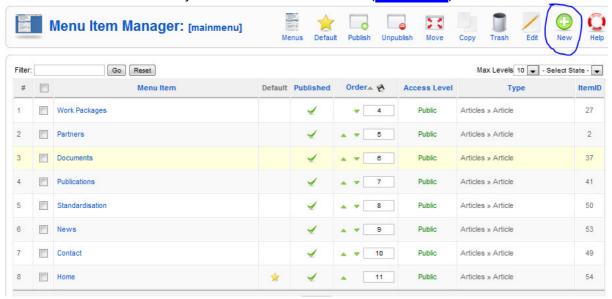
To edit menu click on the Edit icon (blue stroke)



Now we can see the menu items. One of them have to be marked as default – in our case: Home item (marked by the yellow stars). Item marked as a default will be show as a default (implicit) page (so default means in this case starting or home page). It can be changed checking the check button in desired row and clicking on the default button (yellow star) in top right banner.

Menu items can be also reordered by clicking on the green up/down button under Order labeled column.

To edit menu item (if you wish to for example : changing title), click on menu item label. To create a new menu item just click on the new button (blue stroke)

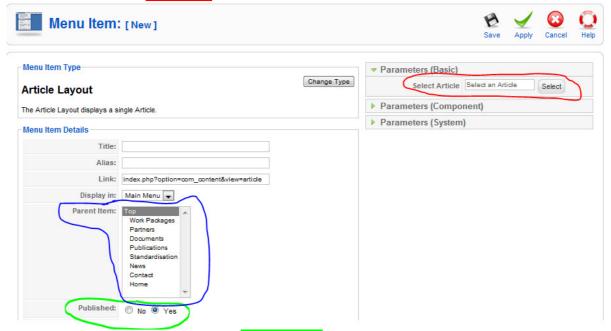


There are many kind of section, i describe only the article layout because this is all we need to our page. So after clicking on new button select the arcitle layout (green stroke).





Now, select on right (red stroke) desired article, clicking on select button.



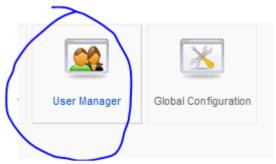
To publish menu section select yes (green stroke).

The last thing we need no to do, is set the section position in menu "tree" (blue stroke). If we select the Top as a parent item, new section (with our title) will shows next to other sections (Work packages, ...., Contact). Because our page is designed just for one row menu – please choose this option everytime (In other case the menu item should not appear in page)

# 6.4. User manager

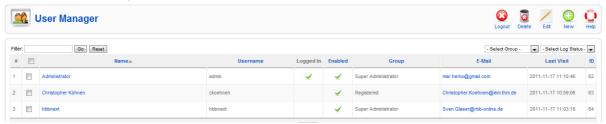
In control panel, select the User manager.





To edit user, click on his name, or check the checkbox on click on edit button on to right menu. (Or delete button for remove user).

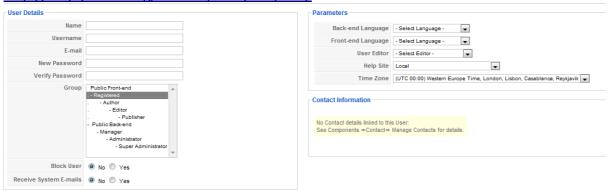
To create new user, click on new button.



Now set the user information.

There are two important groups: public frontend (site) and public backend (administration). Access level of this groups is described on the following link:

http://help.joomla.org/content/view/228/153/



# 6.5. Official documentation & user guide

#### Help screens:

http://help.joomla.org/content/section/42/278/