

# 1 Publishable executive summary

**ZEST** (Zero Emission fossil fuel power plants Secretariat) is the secretariat of the Zero Emission Fossil Fuel Plant Technology platform (**ETP-ZEP**) for the period June 2006 – November 2008. ZEST has a service-oriented nature; it does not act on its own but was designed to support ZEP and its representative bodies: the Advisory Council, the Coordination Group, the taskforces and the ZEP Government Group (previously called the “mirror group”).

The objective of ZEST was to provide services to support and carry out the activities of ETP-ZEP and in particular to provide assistance to its management, administration and information and communication bodies. The consortium to carry out the activities consisted of two organisations of which PricewaterhouseCoopers was the coordinator of ZEST and Triarii was responsible for the day-to-day management of ZEST.

The service provision by ZEST is guided by the European Commission in close consultation with ETP-ZEP Advisory Council. All actions of ZEST in this report have to be seen under these premises.

The main activities of the ZEST have been:

- Setting up, maintaining and updating of key systems for the operation of ETP-ZEP (database, website, house style);
- Daily operations to progress ZEP’s cause: organisational activities, maintaining the information flow between all participants, but also ad-hoc answering of mail and emails, telephone calls when needed;
- Financial management: invoicing of contribution of participants, payment of invoices within the framework of the workplan;
- Providing financial support for ETP-ZEP’s activities (e.g. General Assembly, printing costs)
- Organisational support, research and presentation of results for meetings of ETP-ZEP (General assembly, Advisory Council meetings, Coordination Group meetings, taskforce meetings, mirror group / Government group meetings);
- organisational support for ETP-ZEP bodies, specifically regarding:
  - o the taskforces that were set up at the beginning of 2007
  - o supporting the Government Group
- development and dissemination of documentation (strategic overviews, 6 page summaries in English, German and French, document holders, banners)

ZEST has carried out the activities as originally proposed without significant changes. The changes that were implemented with the approval of participants were:

- the merger of work packages 2, 3 and 4 of ZEST into one package, because of the overlap of these activities. This did not affect the activities but only their administration.
- Some of the budget was reallocated. The main purpose of this was to increase the budget for the general assemblies and for human resources and to reduce budget of those budget items that were originally set too high, in particular travel expenses, outsourcing, a video production. This change of budget was agreed by participants.

The main achievement of ZEST was that the secretariat provided the services that were required by ETP-ZEP. At the AC-meeting on 21 May 2008 the performance of the secretariat was discussed on the basis of a survey and found to be satisfactory

ZEST does not own any knowledge that is relevant for dissemination. It does however, as a support to the platform, organise and support a process of engagement of stakeholders in which they develop and execute plans. Part of the activities of ZEST is to disseminate this information of the platform. This information is made accessible through

- its website [www.zero-emissionplatform.eu](http://www.zero-emissionplatform.eu); this website will be further maintained by a follow-up project that is yet under construction
- meetings and symposia, notably the General Assemblies that are held every year
- publications that are widely distributed.