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FINAL ACTIVITY REPORT

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LAC-ACCESS – Connecting high-quality research between the European Union and Latin American and Caribbean Countries



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043717 – LAC-ACCESS

Connecting High-Quality Research between the European Union and Latin American and Caribbean Countries

Project Start Date: 2007-01-01
Project End Date: 2009-04-30

(Duration of the project: 28 months)

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Project execution

Summary description of project objectives

LAC-ACCESS' central objective is to bridge high-quality research organisations in Latin America and the Caribbean (LAC) with those of the European Union, focusing in particular on the 7th European Framework Programme for RTD.

In particular, LAC-ACCESS aims to support the inclusion of some of the best research organisations of Latin America and the Caribbean in projects funded under calls for proposals launched under FP7, focussing on the following thematic priorities: Health, Agriculture, Food and Biotechnology, Information Society Technologies, Energy, Environment and Social Sciences and the Humanities.

In order to be able to bring high-quality LAC research organisations together with proposers of future successful FP7 projects, LAC-ACCESS aims to identify interested scientific institutions first. Then, the project activities focus on the objectives to spread the information about the identified institutions to the European research community and National Contact Points (NCPs) for the respective areas, to support transcontinental partner search by promoting the identified excellent institutions in Europe, to promote the participation of researchers in major European conferences in order to give them the opportunity to disseminate and present their research results in Europe, to promote the setting up of a "help desk" facility in a Liaison Office and to edit four thematic reports on the European S&T landscape in thematic fields in which the selected Latin American R&D institutions have revealed scientific strengths.

Potential Impact

The vision of LAC-ACCESS, which is fully backed by several key stakeholders in the field of RTD co-operation between the European Union and Latin America and the Caribbean, is to deepen and strengthen bi-regional co-operation efforts. This is done by assessing high-quality research organizations in LAC, providing information about LAC research, supporting the participation of qualified researchers from LAC at European conferences on the thematic priorities of EU-LAC S&T co-operation, supporting sustainability of EU-LAC S&T co-operation by preparing the establishment of a Liaison Office of LAC countries in Brussels and editing four thematic reports on the European S&T landscape, which present compiled information about relevant initiatives and support mechanisms at EU level.

Contractors involved

LAC-ACCESS is carried out by a consortium of four institutions with long-lasting experience in co-operation between EU and LAC and the management of EU Framework Programmes and S&T policy implementation: the Austrian Latin America Institute (LAI), Vienna, the Latin American Centre for Relations with Europe (CELARE), Santiago de Chile, the Centre of Studies for the Relations between the European Union and Latin America (CERCAL), Brussels, and the Centre for Social Innovation (ZSI), Vienna. To ensure the project's relevance on the S&T policy level, the consortium is supported by a Steering Committee consisting of members of S&T governmental institutions from LAC countries and representatives of the Latin American embassies in Brussels.

Work plan

LAC ACCESS is divided in five work packages, which could be described as following:

Work Package 1 is to identify suitable potential research co-operation partners from Latin America and the Caribbean. Methodologically, it is based on the elaboration of the criteria for selecting LAC research institutions, the acquiring, processing and achieving of information about LAC research institutions and the elaboration and sending of a questionnaire with the purpose of evaluating the capacities and the interest of the LAC research organisations. The identified LAC research organizations are published in a printed directory as well as in an online database.

Work performed

- *Directory*

A preparatory meeting in Vienna for the workshop about criteria catalogue with researchers and academics took place on the 13th of December 2006. In the following, the workshop for elaborating the criteria catalogue for the selection of LAC institutions together with well known scientific experts, representatives of the private sector, of the civil society and the government took place in Vienna on the 24th of April 2007. Furthermore a meeting in Brussels for the discussion of the already stipulated criteria catalogue was organized by CERCAL. Afterwards the main issues were gathering input for the data base and processing these data.

A criteria catalogue has been elaborated. It has been decided to establish two groups of criteria. The first group consists of general criteria like regional distribution and thematic priorities. Institutions which have not yet participated in the Framework Program were treated with priority. The second group contains the criteria which have been elaborated in the above mentioned workshops and is the base of the questionnaire. Based on these previously agreed criteria, which can be deployed for the measurement of high-quality standards across different fields of scientific research, a questionnaire was designed in order to allow the evaluation of Latin American R&D institutions according to these criteria. The questionnaire was sent to more than 800 institutions and evaluated by the ZSI.

The directory, which contains information about the research capacities of 98 high-quality R&D institutions (covering 16 countries), has been published in print form in June 2008. 2000 copies have been printed and are now being intensively disseminated in Europe. The directory is also available as a pdf document on the project's website (<http://www.lac-access.net>)

The main objective of the printed directory of institutions and the online database is to provide a basis for networking between the Latin American and Caribbean research institutions and their European counterparts. Therefore, an important role within the work of the project is to ensure a broad dissemination of the printed directory and the online database across the European Research Area. Several dissemination activities have been carried out for this purpose. The print directory has been strongly promoted and disseminated among important stakeholders of the European Research Community. The dissemination activities were principally addressed to two groups considered as main stakeholders in the field of international research cooperation in Europe – the National Contact Points and the Offices of International Relations of the European Universities. The European NCPs of the six thematic priorities, the LAC embassies in Brussels, IGLO, European research institutions, Offices for International Relations of Austrian Universities and other European countries as well as addressees of the LAC-ACCESS electronic newsletter also were considered relevant and have been included in the dissemination activities

- *Database*

Additionally, an online database was set up, containing information about the research capacities of the RTD institutions which were included in the printed directory. For the creation of the data base the following work steps have been taken: The LAI has contacted all official organs for Science and Technology in Latin American Countries (Ministries of S&T or ONCYTs). The four official National Contact Points (Argentina, Mexico, Chile and Brazil) have also been involved in the process of preliminary data gathering. Most of the data have been achieved directly from these channels. Assembled from this variety of sources, the bulk of the information for the set-up of the database was provided through members of the Steering Committee and was continuously updated and complemented through extensive desk research. An online questionnaire was designed, based on the previously stipulated set of criteria in order to operationalise the actual mapping exercise, i.e. the identification and selection of high-quality research organizations to be promoted for participation in future FP7 projects.

Out of the total number of 803 research organizations that have been invited to participate in the online mapping survey, 185 returned the completed questionnaire. For the breakdown of thematic and geographic distribution of the institutions that have been invited to participate in the online survey as well as for a breakdown of the response rate, see the following chart:

FIELD	COUNTRY																	TOTAL
	ARG	BOL	CHI	COL	COS	CUB	ECU	ELS	GUA	HON	MEX	NIC	PAN	PER	DOM	URU	VEN	
Food	1	1	2				4				1							9
Biotechnology (including Health)	5	2	3	6	4	1	4			1	4	1	1	4	1	2	2	41
Socio-Economic Sciences & Humanities	5	4	6		1				1	1	8	2		2				30
ICT	4	1	1				1				2			1			1	11
Nanotechnology & Nanosciences				1							2							3
Sustainable Development & Environment		7	1	6			2	1	1		8			2		1		29
Energy		2	2	5				1			2							12
Other Fields	7	6	9	8	4				1		9	1		3		2		50
TOTAL NUMBER	22	23	24	26	9	1	11	2	3	2	36	4	1	12	1	5	3	185
RESPONSE RATE IN %	23	32	18	36	28	6	61	29	30	12	23	9	20	31	5	26	9	

Out of the number of 185 responding institutions, 100 institutions qualifying for inclusion in the directory have been selected so far. This selection was based on a set of criteria (The "mapping framework"), which are described in more detail on our website (www.lac-access.net >> documents >> minutes). Those institutions, which have passed the process of evaluation entered the database on the LAC-ACCESS project website and are also part of the printed directory.

In addition to the information about the institutions in the directory, the online database also contains specific data about a number of R&D performing institutions in the field of Information Society Technologies (IST) in Latin American countries. The dissemination of the database was mainly made together with the print directory. In addition, several emails were sent out not just to promote the database but to look after the enlargement and update of the information supplied. For this purpose we worked together with the Latin American ONCYTs. In the 4th and 5th LAC ACCESS electronic newsletters the database has also been announced.

End results

The directory, which contains information about the research capacities of 98 high-quality R&D institutions, has been published in print form in June 2008. 2000 copies have been printed and intensively disseminated in Europe. The directory is also available as a pdf-document on the project's website (<http://www.lac-access.net>)

The digital version of the directory and the online database went online in June 2008. A link can be found on the LAC-ACCESS website (<http://www.lac-access.net>). The institutions in the online database have been asked to keep the information about their current R&D activities and interests updated in order to ensure the validity and usability of the database as a partner searching tool for FP7 projects.

As a result of the dissemination activities, information about the LAC research institutions capacities should be well known among the European research community for the respective areas. At best, LAC research organisations take part in projects funded under the calls for proposals launched under FP7.

Currently, the migration of the database to the European Community's Research and Development Information Service (CORDIS) is being prepared. Furthermore, there are plans to make the database available for future projects or/and for activities of the liaison office.

Work Package 2 aims to contribute to a direct face-to-face linkage between researchers from Latin America and the Caribbean and Europe. A Grant Scheme was established in order to promote and encourage exchange and contacts between Latin American and Caribbean (LAC) and European researchers and their institutions so that they may explore possibilities for joint participation in the European Commission's Seventh Framework Program for research and technological development (FP7). To this end, Latin American researchers were supported to participate in specialized international conferences taking place in Europe and concerning the six priority areas of the LAC-ACCESS project (Health, Food, Agriculture and Biotechnology, Information and Communication Technology, Energy, Environment, Economic Sciences, Social and Human Sciences). The grant was based upon cost-sharing, meaning that either accommodation costs or transport costs were reimbursed.

Target groups were defined, with a special focus being put on Central America and the Andean region. In particular, researchers from these regions who have not had sufficient opportunities to co-operate with Europe yet, have been invited to participate in the calls.

In order to ensure optimal awareness-raising regarding opportunities for international co-operation under FP7, the selected Latin American researchers are not just invited to participate actively in the European conferences, but are also supported to use their stay in Europe for networking in their respective research field.

The grantees are expected to disseminate information about the project and its progress in their home countries and within their own networks, to provide follow-up information about their research work and to establish contacts with partner organisations. The grantees shall report on their co-operation activities with the EU, if established.

Work performed

The rules and regulations for applicants have been established and international conferences in Europe on main topics in Europe have been identified. Two calls for applicants were published on the LAC- ACCESS project website and were promoted among approximately 2100 relevant persons and institutions in the field of Science & Technology in Latin America and Europe.

The first call was launched from October 1st to November 30th of 2007, the second one from January 31st to March 31st of 2008. 31 Latin American researchers were selected, 15 under the first call, 16 under the second call for tender (one grantee more than planned was selected for the second call as one of the grantees of the first call had to resign due to personal reasons). The two calls stirred an important interest within the scientific community, receiving a total of 242 applications.

Regarding the promotion of the second call of applicants, it could be observed that in comparison to the first call the LAC-ACCESS grant scheme had already gained publicity and was promoted not only by the LAC-ACCESS consortium, the Latin American Ministries of Science & Technology (the ONCYTs), the Latin American National Contact Points and the members of the Steering Committee, but also by local public and private research institutions.

The organizational work of the grant scheme (handled by consortium partner LAI) included the financial administration, the booking and payment of flights, hotels, conference fees, and/or the transfer of per diems. Regarding the administration of the grantee's activities, contacts with the conference organizers were established, agendas were outlined jointly and networking support was given to the grantees.

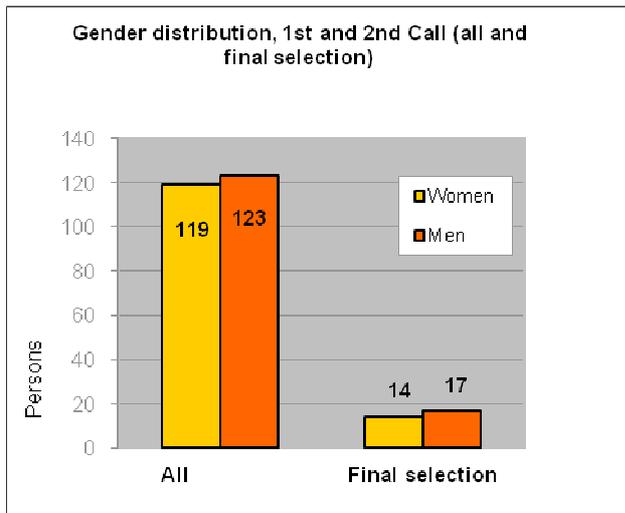
To manage the selection process of the great amount of applications, a methodology on the basis of Kepner-Tregoe for the evaluation was applied.

Two proceedings were needed for the final selection process, in which priority was given to female researchers and applicants from the Andean Region, Central America and the Caribbean. As in the first call for applicants we received few applications from Central America and the Caribbean, in the second call for applicants we attempted to focus on inviting especially Central American and Caribbean researchers to participate. Therefore, it is a pleasure to report that we reached our goal, as six scholarship holders of the second call for tender came from Central American and Caribbean countries (Cuba, Guatemala and Costa Rica).

After each call, an evaluation regarding the assumptions of the grant scheme (giving priority to researchers from the Andean Region, Central America and the Caribbean, giving priority to female researchers, aiming for an equal distribution of thematic fields) was made.

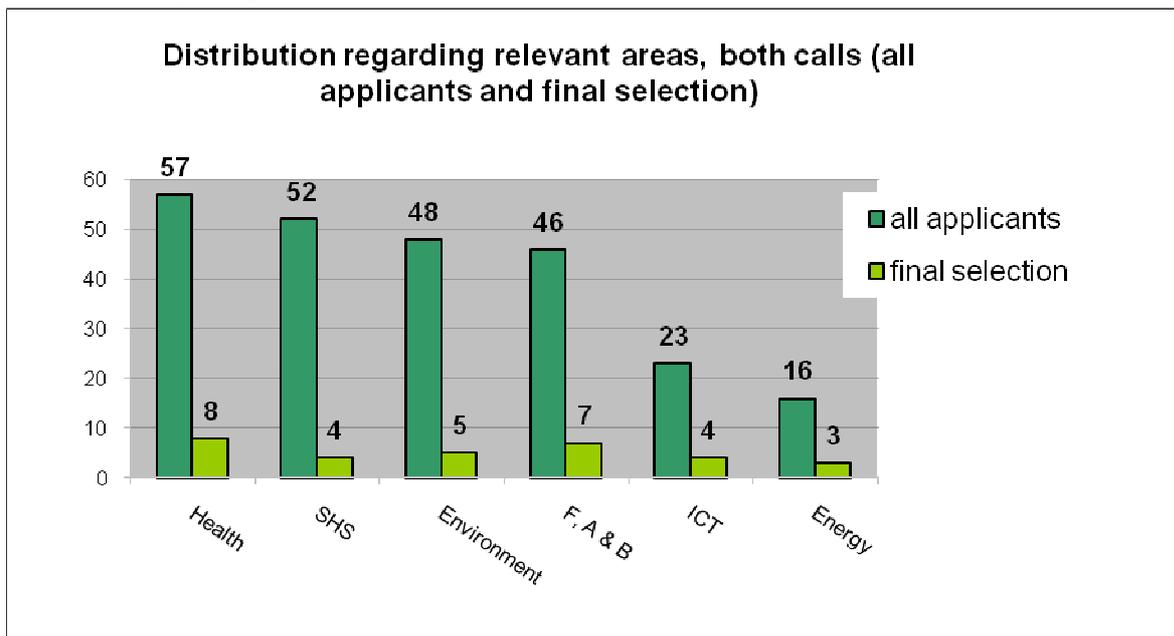
The following graphics visualize the distribution of the applicants combining the first and second call by gender, relevant scientific areas and countries:

Gender distribution



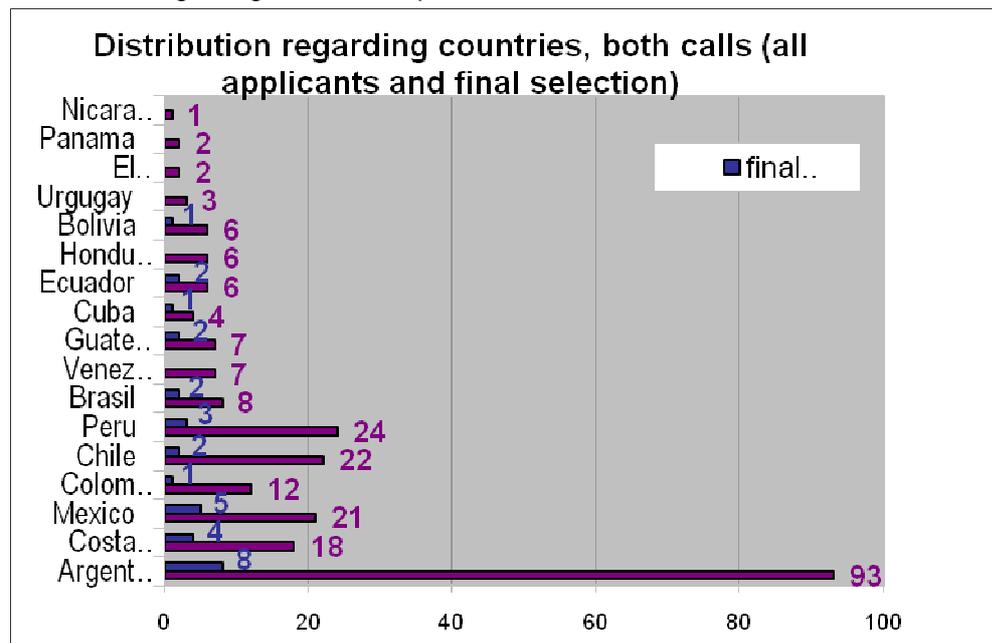
It shows that the distribution of men and women within the pool of applicants was quite balanced, having 53% male and 47% female in the final selection of the first call and 54% men versus 46% of women among the final selection of the second call.

Distribution regarding relevant areas



As there was an disequilibrium between the amount of applications we received from scientists working in the field of Health, Social and Human Sciences, Environment and Food, Agriculture and Biotechnology and applications from the field of Information and Communication Technology and Energy, we tried to even this imbalance by giving priority to researchers from the field of ICT and Energy during the selection process (as far as possible).

Distribution regarding countries of provenance



As to the distribution regarding the geographical provenance of the applicants, it is to say that the amount of applications from Argentina was overwhelming. We definitely appreciate the support we received from the Argentinean National Contact Point who strongly promoted the LAC-ACCESS grant scheme amongst the Argentinean scientific community. But of course we intended to balance the distribution concerning the country of origin of our grantees.

So, although we couldn't avoid a slight dominance of grantees from Argentina, we managed to win seven grantees from Central America and Cuba (due to the intense promotion of the second call for applicants amongst Central America), which represents 22% of all grantees.

To gain knowledge of the perception and outcome of the LAC-ACCESS grant scheme, a survey amongst the grantees was conducted after they all had returned to their home country. 20 grantees have participated in the survey and returned the questionnaire. The survey focused on two topics, firstly on administrative questions and secondly on the achievement accomplished regarding the contacts made by the grantees and possible scientific cooperation.

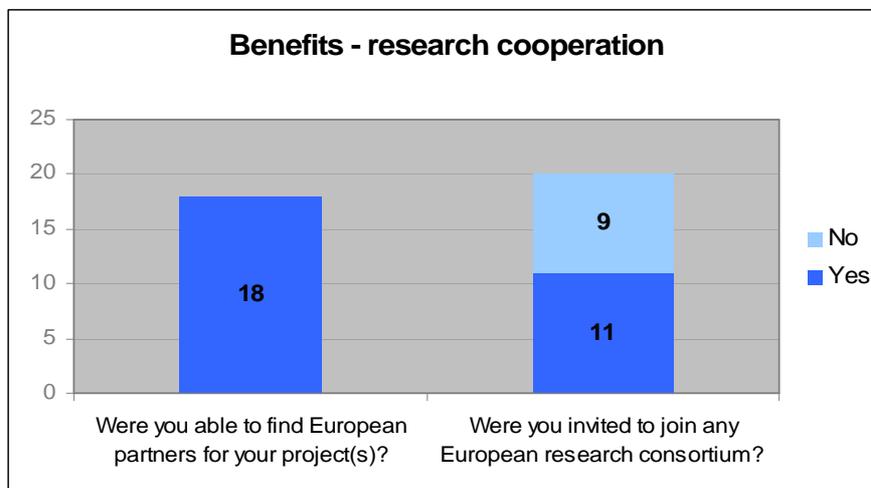
It was interesting to find out that the majority of the grantees stated other information sources ("Other") than the expected ones - "Ministry of Science and Technology" and "Liaison Office" - when we asked about how they found out about the LAC-ACCESS grant scheme. This is astonishing as the Ministries of Science and Technology and the Liaison Offices were our main partners for the promotion of the grant scheme. The most frequent nominations within the category "Others" were colleagues and inter-university networks and other relevant scientific networks.

The administration and organization of the grant scheme was perceived as satisfactory, the majority of the grantees was content about the support provided by the LAC-ACCESS team. Some grantees would advocate for a more structured agenda for the next time, prepared completely by the LAC-ACCESS team (not just individually arranged by the grantee and supported by the LAC-ACCESS team). In the majority of cases, the money received was considered sufficient.

Generally it can be stated, that all grantees were able to make a large number of contacts with European researchers and research institutions which definitely was one of our explicit goals within the LAC-ACCESS grant scheme. Unsurprisingly, it was easier for all grantees to get in touch with other researchers during the conferences than aside of the conferences. Activities aside of the conferences mainly existed of visits of relevant European research institutions as well as reunions with colleagues and researchers. As a result, the participation at the conference was considered more beneficial than the contacts made in side activities. Retrospective it becomes clear that more emphasis should have been put on the organization of agendas concerning activities aside of the

conferences to enable beneficial reunions and contacts between the LAC researchers and the European scientific community.

It was very pleasant for us to find out that more than half of all grantees were able to find European partners for their research projects during their stay in Europe. Even 11 of the grantees were invited to join a European research consortium which we value as a great success of the LAC-ACCESS grant scheme.



End results

All grantees reported that their stay in Europe was a success, especially the program of activities that has been jointly prepared (visits, meetings with other European researchers).

In this regard please see the personal report of one of the grantees which was published in the last LAC-ACCESS newsletter: <http://lac-access.net/images//4th%20newsletter%20english.pdf>

It can be declared, that all grantees were able to make a large number of contacts with European researchers and research institutions. This was one of the major successes within the LAC-ACCESS grant scheme. More than half of all grantees were able to find European partners for their research projects during their stay in Europe. Even 11 of the grantees were invited to join a European research consortium.

It is expected that the grantees use the contacts they have established during their stay in Europe to elaborate joint projects with European research consortium under FP7.

Work Package 3 aims to design and support sustainable structures for EU-LAC S&T co-operation. In particular, the work package deals with the preparation of three meetings between members of the Steering Committee and the project's consortium to report and review on the project and its results.

The second main task is to realise a preliminary feasibility study and to produce a business plan, a mission statement, methodology, future perspectives and a work plan for a Liaison Office in Brussels. This is done by following the guidelines and advice of the Steering Committee, which is evaluating the different steps of the office design. The general objective of Liaison Office is to facilitate EU-LAC S&T co-operation. In addition, the office should complement and support the already existing Latin American S&T promotion platforms by establishing a "help desk" facility on the basis of a permanent dialogue between the relevant stakeholders.

Work performed

- Meetings

In the first reporting period 4 meetings took place. The consortium meetings took place in Vienna and Brussels (February and October 2007) and the Steering Committee meeting took both place in Brussels (February and October 2007). As leader of WP3, CERCAL maintained and implemented a permanent and fluent dialogue between the members of the Steering Committee and the consortium, collecting information from both sides and producing regularly reports on these contacts. CERCAL has

participated in the process of gathering input for the institutions data base by involving actively the members of the Steering Committee.

On the 8th of May 2008, a consortium meeting coordinated by LAI took place in Vienna. The main tasks discussed were the data base, the directory in progress, a first evaluation of the Small Grant program and the first results of the survey implemented in order to design the business plan of the EU-LAC STI (Science, Technology and Innovation) Liaison Office in Brussels.

As a result of the permanent dialogue with the Latin American representations in Brussels, the second Steering Committee meeting was joined by 32 persons of 15 different Latin American countries and 3 European countries. A time table and a preliminary work plan for the elaboration of the business plan has been elaborated and presented to the Steering Committee.

In the 3rd reporting period two meetings took place in Brussels and have been successfully coordinated by the LAI and CERCAL: an interim Consortium and Steering Committee Meeting to report and review on the project and its results took place in September 2008; the final Consortium and Steering Committee Meeting to report and review on the project and its results took place in April 2009.

- *Business Plan for Liaison Office*

Concerning the business plan for a Liaison Office in Brussels a survey has been implemented and a questionnaire has been distributed among identified stakeholders. The survey has emphasized the most important issues to take into consideration for the business plan of the Liaison Office. It has identified the necessities, the possibilities, the actions and restrictions in the area of EU-LAC cooperation in Science, Technology and Innovation (STI).

The first results of the survey allowed us to obtain from the stakeholders a definition of their mission, objectives, strategic targets, strategic actions in the short term, strategic actions in the long term, legal structures, services and actions, processes of external and internal communication, partners and networking, as well as mode of financing. All of them have given their vision of a future EU-LAC STI Liaison Office in Brussels, that is to say, a liaison office built on the model of IGLO offices with its own specificities.

It should be complementary to the Latin-American Liaison Offices and NCP's, relating them strategically to the European Commission, the Member States and the European Investigation networks, giving them all required information on STI programs and organizing with them capacity building in project management and related actions. It should also be a Help Desk for LAC researchers, as well as European ones who want to set up a project with Latin-American researchers. The legal form could be a Non Profit International Organization.

Organizing intermediary meetings and emailing maintained the relations with all LAC embassies. Furthermore, there will be other intermediary meetings before the delivery of the Liaison Office business plan, mainly because they are entirely involved in its design. The project draft was presented to the Steering Committee on 11th of September 2008.

End results

The final report of the Steering Committee has been finished in April 2009 as well as the Business Plan for the future EU-LAC STI Liaison Office in Brussels ready for implementation.

Work Package 4 deals with the public dissemination of the current intermediary and final results of LAC-ACCESS, such as the dissemination of the print directory and the database of LAC research organizations across Europe, the publication and dissemination of four thematic reports on the European S&T landscape across the Latin American and Caribbean countries and the elaboration and dissemination of the fourth and fifth bilingual electronic LAC-ACCESS newsletter (English and Spanish).

In the first reporting period, the main focus was directed on the dissemination in Latin America of the project itself and three of its main instruments (data base, directory and grant scheme). For this purpose, a dissemination plan has been elaborated by CELARE.

In the second reporting period, the main focus has been directed on the dissemination in Europe. LAC capacities for FP7 are strongly promoted through the directory, the online database, the electronic newsletter and documents containing the state of art of four thematic priorities.

In the third reporting period the dissemination activities focused on both regions: the directory and data base have again strongly been promoted in the European scientific landscape, the four thematic reports in Latin America.

Work Performed

- *Dissemination Plan:*

The dissemination plan has been completed in June 2007. In addition to the general dissemination plan elaborated by CELARE, a specific dissemination plan for the dissemination in Europe (especially for the directory and database) was developed by LAI. A wide network in Latin America, including the Ministries of S&T, the ONCYTs, the National Contact Points and/or Oficinas de Enlace and the Latin American Embassies in Brussels has been established. To guarantee a broad dissemination of various dissemination products (dissemination plan, a trilingual Project Flyer in Portuguese, Spanish and English, a bilingual project website in Spanish and English, a bilingual, biannual Newsletter in Spanish and English and a database) have been elaborated, promoted and distributed. 6500 flyers have been printed (500 in Portuguese, 3500 in English and 2500 in Spanish) and distributed in Latin America and Europe. The LAC ACCESS project website went online in June 2007.

- *Newsletters*

The first LAC ACCESS newsletter has been sent to more than 1000 addressees in July 2007, the second LAC ACCESS newsletter has been elaborated in December 2007 and sent to more than 2800 addressees in January 2008. The third newsletter has been sent in July 2008 to more than 2400 addressees. In January 2009 and in April 2009 the fourth and the fifth electronic newsletter were respectively sent out to more than 2400 addressees. The latter listed the main results of the project - the grant scheme, the directory and database of institutions, the thematic reports and the planned Liaison Office in Brussels.

- *Dissemination of the Directory*

The directory, which contains information about the research capacities of 98 high-quality R&D institutions, has been published in print form in June 2008. 2000 copies were printed. The directory is also available as a pdf-document on the project's website (<http://www.lac-access.net>). For the dissemination of the directory contacts to the European NCPs, to other partner projects like EULANEST, WINDS / MENON, EULARINET, EULAKS or ELAN2LIFE have been established. Mailings informing about the publishing of the directory and the database have been sent out to all European NCPs and several European research institutions. Hard copies of the directory have already been sent out, e.g. to all 313 thematically relevant European NCPs.

- *Dissemination of the Database*

The online database containing information about the research capacities of the RTD institutions that have been included in the printed directory went online and was published on the project's website in June 2008. Several activities were realized to disseminate the print directory and the database. Most of the activities were undertaken for both products together. Besides, several e-mailings were sent out to promote the database and also to enlarge and to update the information supplied. Since the publication of the database there have been 51 new entries, making up now a total of 149 registered Latin American Research Institutions in the database. In total this corresponds to a growth of 49% of the database since the publication of the directory which is a great sign of progress. And further progress is expected.

- *Dissemination of the four Thematic Reports*

The planned multilingual Training Manual was substituted by four thematic reports which present compiled information about relevant initiatives and support mechanisms at EU level in thematic fields in which the Latin American R&D institutions selected for the LAC-ACCESS directory have revealed scientific strengths. The reports were published on the project's website (www.lac-access.net) and a print version (in Spanish) was sent to relevant decision makers and stakeholders in LAC. E-mailings were sent out to the LAC ONCYTs, Ministries of S&T and NCPs and to the addressees of the LAC-ACCESS newsletter. A pdf file version of the Thematic Reports in Spanish is also available on the LAC-ACCESS webpage. The publication, dissemination and distribution of the four thematic reports

were one of the more intensive activities in the third reporting period. After the distribution of the print version, several positive feedbacks and comments of support were received.

End results

LAC capacities in the six thematic priorities obtained high publicity in the European research landscape. At the same time, LAC research institutions gain knowledge about thematic priorities in Europe.

Work Package 5 aims to manage all administrative, technical, communication and economic aspects of the project, to ensure the proper implementation of the contract and the quality of the project.

Work performed

The Project Management Software has been successfully set up, filled with main data and introduced to the consortium in January 2007-11-27. The Kick Off Meeting, all interim Consortium and Steering Committee Meetings and the Final have been successfully coordinated by LAI and CERCAL.

The First and Second Periodic Activity and Management Report has been submitted successfully and approved by the EC. An amendment accredited by the European Commission made it possible to reschedule the second reporting which originally was planned for the period of 01/2008 to 12/2008. The amended reporting period is now from 01/2008 to 08/2008.

In order to facilitate the reporting procedures, the internal project management structures have been revised. The consortium obtained briefings and a permanent attendance by the project coordinator, the LAI.

Results:

1st and 2nd Periodic Reports have been submitted successfully and approved by the EC.

3rd Periodic Reports have been submitted in time to the EC (waiting for approbation)

Expected end result

Final report and cost statement delivered.

Lessons Learned and Recommendations to the EC for future cooperation with LAC in the field of S&T:

- The project began with the process of selection of the institutions for the print directory where the criteria for the selection were discussed thoroughly. The leading thought was to focus on the selection of institutions which until now didn't manage to participate in the 7th Framework Program. In the center of the discussion were concepts like "excellence" and "high quality" which don't take into consideration the reality from other regions like Latin America. This discussion should be continuing if the Commission wants to increase the ERA.

For minutes of the discussion please visit the project homepage.

- The original schedule was affected by some delays in the implementation process, mainly observed in the slow answer from LAC institutions. Here, the different organizational culture in LAC institutions meant, for example, that the regular conduits for dissemination did not work in most of the cases, as it was expected. (The main regular conduits were the regional and governmental organizations working in science and technology at national and regional level). Therefore, it was necessary to implement some special actions, mainly informal and direct contacts, in order to accelerate the participation of LAC institutions and researchers, both in the directory, database and in the grant scheme.

Some of the special strategies applied were to spread the information through Latin-American journalist networks, or through direct contacts in Latin-American chancelleries. Even though the regular conduits had a real effect, this occurred in different expected times. In

consequence, an increasing LAC interest was observed in the second implementation year and by the end of the project, and many inquiries were received after the due time.

In this sense, even though the Dissemination Plan considered reasonable times (e.g.: biannual deadlines) it must be taken into consideration that not all the formal institutions respond with the same quickness. In some cases, because of the bureaucratic structures, in others, for the difficulties to have stable authorities in charge of the EU-LAC S&T issues, or just because of different priority considerations, among other reasons.

In general terms, it is important to note that there are different organizational cultures that must be considered in the settlement of EU-LAC relations.

- It would be really important to synergize the activities between the different projects working with the same objectives. The communication and the coordination have the potential for improvement. Also the products (manuals, technical documents, etc) should be exchanged between the different projects in order to optimize funds. Ideally, an information network that ensures the cooperation could be established.
- One of the biggest problems faced was the communication and the dissemination of the Lac Access products (print directory, data base) in Europe. We tried to work through the European NCPs, unfortunately they didn't answer properly. Moreover, there is no directory with the contact information of the entire European NCPs or coordination center, which would be very helpful. We decided to talk to our Austrian NCP (FFG) and they gave us support.
- We could achieve a very intensive cooperation with regions (like Central America, Andean region) which until the beginning of the project had not been included in the 7th Framework Program. It is important to capitalize on these achievements which shall serve as bases for any follow up project.
- Finally, the Grant Scheme Program has clearly shown that bringing the researchers together and establishing direct links was very successful. The results of this program were very positive and specific. As we reported, some of our grantees are currently working together on a proposal to European consortia. We recommended including similar programs for follow up projects.

Contact, website and logo

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Project logo:



Annex I – Final Plan for Using and Disseminating Knowledge

Overview table

Planned/actual Dates	Type	Type of audience	Countries addressed	Size of audience	Partner responsible /involved
<i>January and April 07</i>	<i>Criteria Workshop</i>	<i>Higher Education, Research, Industry and Policy Makers</i>	<i>Austria</i>	<i>10</i>	<i>LAI</i>
<i>June 07</i>	<i>Website Lac Access</i>	<i>All</i>	<i>All</i>	<i>---</i>	<i>LAI</i>
<i>June 07</i>	<i>Website LAI</i>	<i>All</i>	<i>All</i>	<i>---</i>	<i>LAI</i>
<i>August 07</i>	<i>Website ABEST</i>	<i>All</i>	<i>All</i>	<i>---</i>	<i>LAI</i>
<i>August 07</i>	<i>Website B-Bice</i>	<i>All</i>	<i>All</i>	<i>---</i>	<i>LAI</i>
<i>August 07</i>	<i>Website Felas</i>	<i>All</i>	<i>All</i>	<i>---</i>	<i>LAI</i>
<i>August 07</i>	<i>Website UEMEXCyT</i>	<i>All</i>	<i>All</i>	<i>---</i>	<i>LAI</i>
<i>November 07</i>	<i>Website WINDS</i>	<i>All</i>	<i>All</i>	<i>---</i>	<i>LAI</i>

Planned/actual Dates	Type	Type of audience	Countries addressed	Size of audience	Partner responsible /involved
<i>August 07</i>	<i>Website several ONCYTs (Colombia, Honduras, Nicaragua and Perú)</i>	<i>All</i>	All	---	<i>LAI</i>
<i>August 07</i>	<i>CEFICALE Newsletter</i>	<i>All</i>	All	---	<i>LAI</i>
<i>September 07</i>	<i>Newsletter Revista Puentes</i>	<i>All</i>			<i>LAI</i>
<i>November 07</i>	<i>Meeting FFG (Austrian National Contact Point)</i>	<i>Head of International Cooperation</i>	Austria	4	<i>LAI</i>
	<i>Obreal-Eularo Newsletter</i>	<i>All</i>			<i>LAI</i>
<i>October 07</i>	<i>Latin America day</i>	<i>Higher Education, Research, Industry and Policy Makers</i>	EU - LAC	200	<i>LAI</i>
<i>August 07</i>	<i>Emailing European National Contact Points</i>	<i>Head of thematic National Contact Points</i>	EU	164	<i>LAI</i>
<i>July – September 07</i>	<i>Emailing ONCYTs</i>		LAC		<i>LAI</i>
<i>July 07</i>	<i>Emailing Newsletter 1</i>	<i>Higher Education, Research, Industry and Policy Makers</i>	EU - LAC	1000	<i>LAI</i>
<i>January 2008 07</i>	<i>Emailing Newsletter 2</i>	<i>Higher Education, Research, Industry and Policy Makers</i>	EU - LAC	2800	<i>LAI</i>

Planned/actual Dates	Type	Type of audience	Countries addressed	Size of audience	Partner responsible /involved
<i>October 07</i>	<i>Emailing 1st call Grant Scheme</i>	<i>Higher Education, Research, Industry and Policy Makers</i>	LAC	1000	LAI
<i>April & October 07</i>	<i>2 Meetings Brussels - Paris</i>	<i>L.A. documentation</i>	EU	30	LAI -CERCAL
<i>April & August 07</i>	<i>2 Meetings CEISAL (board) Brussels - Berlin</i>	<i>Research</i>	EU	10	LAI -CERCAL
<i>March-July 07</i>	<i>Website LAC-ACCESS comments</i>	<i>All</i>	<i>All</i>		LAI-CELARE
<i>February 08</i>	<i>Promotion 2nd call of LAC-ACCESS grant scheme</i>	<i>Andine and Central American Researchers</i>	<i>Countries of the Andine Community and Central America</i>	10 ONCyTs	LAI
<i>February 08</i>	<i>Contacts Grantees</i>	<i>Andine and Central American Researchers</i>	<i>Countries of the Andine Community and Central America</i>	200 applicants	LAI
<i>May 08</i>	<i>41. Día para América Latina. Entre Viena y Lima. Aspectos actuales de la relaciones entre Europa y América Latina. La Importancia de la Bioenergía para el "Desarrollo Sustentable" y los Desafíos de la Investigación sobre Bioenergía en Europa y en América Latina</i>	<i>Seminar participants</i>	<i>Europe and LAC</i>	94	LAI
<i>June 08</i>	<i>Promotion Directory and Database / Emailing informing about the publication of the directory and database</i>	<i>EU NCPs</i>	<i>EU</i>	<i>70, LAC-ACCESS List of addressees</i>	LAI
<i>June 08</i>	<i>Promotion Directory and Database / Emailing informing about the publication of the directory and database</i>	<i>European research institutions</i>	<i>EU</i>	<i>40, LAC-ACCESS List of addressees</i>	LAI-CERCAL
<i>June 08</i>	<i>EU – LAC Cooperation Projects Meeting</i>	<i>Related projects and relevant EC – DG RTD officials</i>	<i>EU</i>	12	LAI-CERCAL
<i>July 08</i>	<i>Promotion Directory and Database / Personal emailing Austrian Research Promotion Agency</i>	<i>Austrian NCPs</i>	<i>Austria</i>	6 NCPs	LAI

Planned/actual Dates	Type	Type of audience	Countries addressed	Size of audience	Partner responsible /involved
	<i>(FFG)</i>				
<i>July 08</i>	<i>Dissemination Directory, personal delivery</i>	<i>Austrian NCPs</i>	<i>Austria</i>	<i>6 NCPs</i>	<i>LAI</i>
<i>August 08</i>	<i>Dissemination Directory via mail</i>	<i>Conferences attended by LAC-ACCESS grantees</i>	<i>EU</i>	<i>2 conferences</i>	<i>LAI</i>
<i>August 08</i>	<i>Dissemination Directory via mail</i>	<i>European NCPs</i>	<i>EU</i>	<i>314 EU NCPs</i>	<i>LAI</i>
<i>August 08</i>	<i>Dissemination Directory via mail</i>	<i>ONCyTs / LAC Ministries of S&T and LAC NCPs</i>	<i>LAC</i>	<i>13 ONCyTs, Ministries and NCPs</i>	<i>LAI</i>
<i>August 08</i>	<i>Dissemination Directory via mail</i>	<i>International relations offices of Austrian Universities</i>	<i>Austria</i>	<i>43 offices</i>	<i>LAI</i>
<i>August 08</i>	<i>Promotion Directory and Database / Emailing informing about the publication of the directory and database</i>	<i>Informal group of RTD Liaison Offices in Brussels for EU R&D (IGLO)</i>	<i>EU</i>	<i>22 EU Countries</i>	<i>LAI</i>
<i>August 08</i>	<i>Emission of the 3rd Electronic Newsletter</i>	<i>Latin-American and European Research Institutions and Researchers</i>	<i>EU and LAC</i>	<i>LAC-ACCESS List of addressees</i>	<i>LAI</i>
<i>June 08</i>	<i>Coordination of a meeting with other partner projects in Brussels. LAC-ACCESS objectives, activities and results were presented</i>	<i>Representatives of EULAC projects and EC DG Research officials</i>	<i>EU and LAC</i>	<i>12</i>	<i>LAI-CERCAL</i>
<i>Nov 08</i>	<i>English PDF-version of the Thematic Reports went online</i>	<i>Latin-American and European Research Institutions and Researchers</i>	<i>EU and LAC</i>	<i>All visitors of the LAC-ACCESS website</i>	<i>LAI</i>
<i>Jan 09</i>	<i>Spanish PDF-version of the thematic reports went online</i>	<i>Latin-American and European Research Institutions and Researchers</i>	<i>EU and LAC</i>	<i>All visitors of the LAC-ACCESS website</i>	<i>LAI</i>
<i>Jan 09</i>	<i>Emission of the Fourth electronic LAC-ACCESS newsletter (focus on database, thematic reports and liaison office)</i>	<i>Latin-American and European Research Institutions and Researchers</i>	<i>EU and LAC</i>	<i>LAC-ACCESS List of addressees (approx. 2400)</i>	<i>LAI</i>
<i>Nov 08</i>	<i>Emailing promoting the directory of LAC research institutions was sent out to the addressees of the newsletter</i>	<i>Latin-American and European Research Institutions and Researchers</i>	<i>EU and LAC</i>	<i>LAC-ACCESS List of addressees (approx. 2400)</i>	<i>LAI</i>
<i>Dec 09</i>	<i>Emailing promoting the LAC-ACCESS database of LAC research institutions was sent out to the addressees of the newsletter</i>	<i>Latin-American and European Research Institutions and Researchers</i>	<i>EU and LAC</i>	<i>LAC-ACCESS List of addressees (approx. 2400)</i>	<i>LAI</i>
<i>Feb 09</i>	<i>Emailing promoting the LAC-ACCESS database of</i>	<i>ONCyTs / LAC Ministries of</i>	<i>LAC</i>	<i>ONCyTs, Ministries</i>	<i>LAI</i>

Planned/actual Dates	Type	Type of audience	Countries addressed	Size of audience	Partner responsible /involved
	<i>LAC research institutions was sent out to the ONCyTs</i>	<i>S&T and LAC NCPs</i>		<i>and NCPs</i>	
<i>Mar 09</i>	<i>Emailing promoting the four thematic reports was sent out to the addressees of the newsletter</i>	<i>Latin-American and European Research Institutions and Researchers</i>	<i>EU and LAC</i>	<i>LAC-ACCESS List of addressees (approx. 2400)</i>	<i>LAI</i>
<i>Feb 09</i>	<i>Emailing promoting the four thematic reports was sent out to the ONCyTs</i>	<i>ONCyTs / LAC Ministries of S&T and LAC NCPs</i>	<i>LAC</i>	<i>ONCyTs, Ministries and NCPs</i>	<i>LAI</i>
<i>Sept 08 to Nov 08</i>	<i>The print directory of institutions was sent out to the International Relations offices of numerous European Universities</i>	<i>International Relations offices of European Universities, European Scientific community</i>	<i>Germany, Czech Republic, Italy, France, Slovakia, Belgium</i>	<i>Approx. 190 Universities</i>	<i>LAI</i>
<i>Nov 08</i>	<i>The project LAC ACCESS was promoted at a meeting organised by CSUCA that took place in Spain</i>	<i>Representatives of Academic institutions of Europe and Central America</i>	<i>EU and Central America</i>	<i>Approx. 40</i>	<i>LAI</i>
<i>Nov 08 to Mar 09</i>	<i>The print directory was sent out to LAC researchers and research institutions who ordered a copy after having received an emailing promoting the directory (and database)</i>	<i>European and Latin-American researchers and research institutions</i>	<i>EU and LAC</i>	<i>Approx. 30 orders</i>	<i>LAI</i>
<i>Sep 08 to Mar 09</i>	<i>The LAC-ACCESS website was updated constantly</i>	<i>LAC and EU researchers and research institutions, ONCyTs / LAC Ministries of S&T and LAC NCPs</i>	<i>EU and LAC</i>	<i>All visitors of the LAC-ACCESS website</i>	<i>LAI</i>
<i>Mar 09</i>	<i>The project LAC ACCESS was promoted at the Kick Off Meeting of the project GERM – Triangulo del Conocimiento y Cooperación entre la UE y ALC</i>	<i>Representatives from scientific and economic sector</i>	<i>Austria, Spain, Slovakia, Czech Republic</i>	<i>Approx. 20</i>	<i>LAI</i>
<i>April 09</i>	<i>The Project LAC ACCESS was promoted at the Conference “Internationalisierung und entwicklungspolitische Dimensionen an den Universitäten und Fachhochschulen”</i>	<i>Austrian scientific and development cooperation community/ Austrian Ministry of Science and Education</i>	<i>Austria, Germany</i>	<i>Approx. 100</i>	<i>LAI</i>
<i>April 09</i>	<i>Emission of the Fifth electronic LAC-ACCESS newsletter (focus on the results of LAC-ACCESS)</i>	<i>Latin-American and European Research Institutions and Researchers</i>	<i>EU and LAC</i>	<i>LAC-ACCESS List of addressees (approx. 2400)</i>	<i>LAI</i>
	<i>Website ZSI</i>	<i>All</i>	<i>All</i>		<i>ZSI</i>
<i>March 08</i>	<i>Conference (EULAKS) at FLACSO Mexico</i>	<i>Academic (FLACSO Mexico)</i>	<i>Mexico</i>	<i>80</i>	<i>ZSI</i>

Planned/actual Dates	Type	Type of audience	Countries addressed	Size of audience	Partner responsible /involved
March 08	Workshop (EULAKS) at the Universidad Nacional de General Sarmiento	Academic	Argentina	25	ZSI
March 08	Workshop « Redes para la Integración de la Cooperación Internacional «	EULARINET Partners and diverse representatives from LAC public sector institutions and ministries	Argentina	50	ZSI
March 08	Kick-Off INCO-NET EULARINET	Ministries	Argentina	50	ZSI
Oct 2008	Dissemination of information on SCORE objectives and activities	Conference "Facilitating optimized benefits for SME from transnational research in an open innovation environment" – for FP6 ETI project coordinators	ETI project coordinators	Europe	ZSI
Oct 2008	Dissemination of information and networking	SCORE ICT Workshop in Albania	Research organisations, Public administrations, Representatives of ministry	Albania	ZSI
Oct 2008	Dissemination of information and networking	SCORE ICT Workshop in Serbia	Research organisations, Public administrations, Representatives of ministry	Serbia	ZSI
Oct 2008	Dissemination of information and networking	SCORE ICT Workshop in Macedonia	Research organisations, Public administrations, Representatives of ministry	FYROM	ZSI
Oct 2008	Expert workshop on the role of EU-LAC co-operation in foresight in Mexico	Academic and foresight practitioners	Latin American	80	ZSI
Oct 2008	Workshop on the Knowledge Society in Latin America (as part of GLOBELICS conference in Mexico)	Academic	Latin American	25	ZSI
Oct 2008	Conference "Networks for the Integration of International Cooperation in S&T", organised by the	Ministries and EULARINET partners	Latin American	50	ZSI

Planned/actual Dates	Type	Type of audience	Countries addressed	Size of audience	Partner responsible /involved
	<i>Consejo Argentino de Relaciones Internacionales</i>				
<i>Oct 2008</i>	<i>Dissemination of information and networking</i>	<i>SCORE ICT workshop in B&H</i>	<i>General audience</i>	<i>Bosnia</i>	<i>ZSI</i>
<i>Nov 2008</i>	<i>Dissemination of project leaflets and short oral presentation of the project</i>	<i>GTZ, Promotion of the Albanian IT Industry, Workshop</i>	<i>Universities, Business NGO, Donors, International IT consultants</i>	<i>Albania</i>	<i>ZSI</i>
<i>Dec 08</i>	<i>Info Mail of the Austrian Commission for Development Research (KEF) about the publication of the 4 thematic reports</i>	<i>Development research community</i>	<i>Austria, EU, global</i>	<i>All visitors of the KEF website</i>	<i>ZSI</i>
<i>Jan 2009</i>	<i>Dissemination of information and networking</i>	<i>ICT 2008</i>	<i>General audience, Universities, Business NGO, Donors, International IT consultants</i>	<i>Europe, France</i>	<i>ZSI</i>
<i>February-June 07</i>	<i>Flyers edition (contents, translation, laying out, printing)</i>			<i>3.500</i>	<i>CELARE- LAI</i>
<i>July- September 07</i>	<i>Flyers distribution (Spanish, English, Portuguese version)</i>	<i>Higher Education, Research, EC delegations, Policy Makers, General Public</i>	<i>LAC and EU countries</i>	<i>3.000</i>	<i>CELARE-LAI</i>
<i>July 07</i>	<i>Institutions data base for web linkage</i>	<i>Higher Education, Research</i>	<i>LAC and EU countries</i>	<i>30</i>	<i>CELARE</i>
<i>October 07</i>	<i>Website LAC-ACCESS in Website CELARE</i>	<i>All</i>	<i>All</i>		<i>CELARE</i>
<i>May-July 07</i>	<i>Newsletter I (edition, laying out, translation)</i>	<i>Higher Education, Research, EC delegations, Policy Makers</i>	<i>LAC and EU countries</i>		<i>CELARE</i>
<i>November, December 07</i>	<i>Newsletter II (edition, laying out, translation)</i>	<i>Higher Education, Research,</i>	<i>LAC and EU countries</i>		<i>CELARE</i>

Planned/actual Dates	Type	Type of audience	Countries addressed	Size of audience	Partner responsible /involved
<i>January 08</i>		<i>EC delegations, Policy Makers</i>			
<i>September-December 07</i>	<i>Bi-regional Workshops edition and dissemination</i>	<i>EU-LAC, Researchers</i>	<i>LAC and EU countries</i>	<i>240</i>	<i>CELARE</i>
<i>October – December 07</i>	<i>Forwarding of scholarship program requests</i>	<i>Higher Education, Research</i>	<i>LAI, Austria</i>	<i>10</i>	<i>CELARE</i>
<i>January 08</i>	<i>-Compilation, translation, design and layout of the 2nd electronic newsletter - Promotion Grant Scheme</i>	<i>- Latin-American and European Research Institutions and Researchers - Andine and Central American Researchers</i>	<i>EU and LAC</i>	<i>LAC-ACCESS List of addressees</i>	<i>CELARE</i>
<i>February 08</i>	<i>Promotion Grant Scheme</i>	<i>Andine and Central American Researchers</i>	<i>Countries of the Andine Community and Central America</i>	<i>30 LAC researchers</i>	<i>CELARE</i>
<i>March 08</i>	<i>- Contacts grantees - Promotion Journey LAC-ACCESS to CSUCA meeting</i>	<i>- Andine and Central American Researchers - Andine and Central American Universities</i>	<i>Countries of the Andine Community and Central America</i>	<i>200 professors, researchers, university rectors</i>	<i>CELARE</i>
<i>April 08</i>	<i>Editorial Directory</i>	<i>Latin-American and European Research Institutions and Researchers</i>	<i>EU and LAC</i>	<i>European and LAC Research Institutions, LAC-ACCESS Consortium</i>	<i>CELARE</i>
<i>May 08</i>	<i>Editorial, design Directory</i>	<i>Latin-American and European Research Institutions and Researchers</i>	<i>EU and LAC</i>	<i>European and LAC Research Institutions, LAC-ACCESS Consortium</i>	<i>CELARE</i>
<i>June 08</i>	<i>- Editorial Directory - Editorial 3rd Newsletter - Systematization of regional Workshops</i>	<i>Latin-American and European Institutions and Researchers</i>	<i>EU and LAC</i>	<i>European and LAC Research Institutions, LAC-ACCESS Consortium, LAC-ACCESS List of Addressees</i>	<i>CELARE</i>

Planned/actual Dates	Type	Type of audience	Countries addressed	Size of audience	Partner responsible /involved
July 08	-Editorial, design 3rd Newsletter	Latin-American and European Institutions and Researchers	EU and LAC	Addressees List LAC-ACCESS	CELARE
Oct- Nov 08	Translation of the thematic reports into Spanish language	Latin-American Research Institutions and Researchers	LAC countries	LAC-ACCESS List of LAC ONCYTs and relevant decision makers	CELARE
Dec 08	Edition of contents of the Spanish version, according to the new audiences	Latin-American Research Institutions and Researchers	LAC countries	LAC-ACCESS List of LAC ONCYTs and relevant decision makers	CELARE
Dec 08	Printing of the four thematic reports in Spanish version	Latin-American Research Institutions and Researchers	LAC countries	LAC-ACCESS List of LAC ONCYTs and relevant decision makers	CELARE
Jan 09	Air mail distribution of the four thematic reports in Spanish version	Latin-American Research Institutions and Researchers	LAC countries	LAC-ACCESS List of LAC ONCYTs and relevant decision makers	CELARE
April 07	Congress CEISAL 2007 Brussels	Higher education and Research	EU-LAC	100	CERCAL - LAI
January, June, November 07	3 Meetings at MENON (1 kick off WINDS) Brussels	ICT networkers	EU-ALC	Btw 15 and 20	CERCAL
February, June, September 07	3 Meetings at ULB	Research	Belgium	20	CERCAL
May, September 07	2 Meetings at the Federal Ministry of Foreign affairs	Policy makers	Belgium	10	CERCAL
March 07	Meeting at Walloon Exportation agency (AWEX)	Industry (all)	Belgium – Walloon region	50	CERCAL
June 07	Meeting LABEL* Louvain-La-Neuve	Higher Education, Research	Belgium	15	CERCAL
June 07	Website CERCAL	All	All		CERCAL

Planned/actual Dates	Type	Type of audience	Countries addressed	Size of audience	Partner responsible /involved
January till October 07	Flyers by post (among others, to European embassies)	Higher Education, Research, Industry and Policy Makers	Belgium, France	+/- 120	CERCAL
January till October 07	Direct e-mailing	Higher Education, Research and Industry	All	+/- 300	CERCAL
September 07	Meeting with staff of World Bank office Brussels for common activities	Officers, Policy Makers	All	5	CERCAL
December 07	Meeting with members of European Parliament for common activities	Policy makers	EU	8	CERCAL
August 08	Dissemination Directory, personal delivery and via mail	Informal group of RTD Liaison Offices in Brussels for EU R&D (IGLO)	EU	22 EU Countries	CERCAL
March 08	IGLO personal contacts	Liaison Offices in Brussels	Belgium	10	CERCAL
April 08	IGLO personal contacts	Liaison Offices in Brussels	Belgium	5	CERCAL
May 08	IGLO personal contacts	Liaison Offices in Brussels	Belgium	7	CERCAL
June 08	Contact with authorities of ULB and other university institutions(EUA)	European Universities Association	Belgium	4	CERCAL
July 08	Dissemination in Sao Paolo, Brazil	Project Winds LA	international	50	CERCAL
July 08	Dissemination in Buenos Aires, Argentina	Research centers, Abest, Argentinean NCPs	Argentina	15	CERCAL
July 08	Mr. Alonso from CERCAL has participated in the International Conference "Euro Science 2008" in July 200 in Barcelona. In that conference, many contacts have been taken to expose the project. The leaflets and directories have been distributed.	Conférence participants	international	3000	CERCAL
August 08	Dissemination Directory	Latin American Embassies in Brussels	Belgium	36 copies of Directory	CERCAL
August 08	Dissemination Directory	Belgian Universities	Belgium	20 copies of Directory	CERCAL
August 08	Dissemination Directory	IGLO	Belgium	44 copies of Directory	CERCAL

Planned/actual Dates	Type	Type of audience	Countries addressed	Size of audience	Partner responsible /involved
<i>August 08</i>	<i>Dissemination Directory - contact with EUA</i>	<i>Responsible persons of European Universities Association</i>	<i>Belgium</i>	<i>2 copies of Directory</i>	<i>CERCAL</i>
<i>15 –18 Sept 08</i>	<i>European Seminar for Central American journalist</i>	<i>Journalists</i>	<i>All central American countries</i>	<i>25</i>	<i>CERCAL-CELARE</i>
<i>1st Oct 08</i>	<i>UEMEXCYT kick off meeting in Brussels</i>	<i>Consortium UEMEXCYT: institution directors and project officers</i>	<i>Mexico and France, Italy, Austria, Belgium, Spain, Germany</i>	<i>18</i>	<i>CERCAL-ZSI</i>
<i>24 Oct 08</i>	<i>Colloquium “Memorias del exilio, Memorias de la Solidaridad” (with the Chilean refugees)</i>	<i>Students, professors, researchers</i>	<i>Belgium, Chili</i>	<i>50</i>	<i>CERCAL</i>
<i>26-28 Oct 08</i>	<i>Rome: Preparation of Caribbean and Central American “INCO net” projects</i>	<i>Institutional directors and project officers</i>	<i>Italy, Belgium, France, Spain, The Netherlands,</i>	<i>10</i>	<i>CERCAL</i>
<i>01 – 30 Feb 09</i>	<i>Mission to Argentina: several meetings with high level representatives</i>	<i>Universidad de Buenos Aires, Universidad de Córdoba, Universidad “3 de febrero”, local government of Córdoba</i>	<i>Argentine</i>	<i>Dissemination to all faculties of the universities and public bodies of Cordoba</i>	<i>CERCAL</i>
<i>05 Feb 08</i>	<i>UEMEXCYT meeting in Brussels</i>	<i>High level representatives of CONACYT and FONCICYT, European partners</i>	<i>Mexico and European countries</i>	<i>15</i>	<i>CERCAL</i>
<i>17 Feb 09</i>	<i>Meeting with Mexican journalists at the EC in Brussels</i>	<i>Mexican journalists</i>	<i>Mexico</i>	<i>25</i>	<i>CERCAL</i>
<i>05 March 09</i>	<i>Private Audience of the General Secretary of CERCAL with HRH Prince Philippe of Belgium</i>	<i>High level representative of the Belgian State</i>	<i>Belgium</i>	<i>The Prince and his counselors (5)</i>	<i>CERCAL</i>
<i>11 March 09</i>	<i>Belgian economic meeting in Brussels (preparatory to the Belgian economic mission to Mexico and Panama)</i>	<i>Industries</i>	<i>Belgium</i>	<i>30</i>	<i>CERCAL</i>
<i>13-14 March 09</i>	<i>Annual International Seminar on the relationship between the EU and Latin America</i>	<i>Seminar organised with the French “IHEAL” and the EC</i>	<i>Belgium and several Latin American and European countries</i>	<i>150</i>	<i>CERCAL</i>
<i>21 – 27 March 09</i>	<i>Economic Mission to Mexico and Panama : several seminars, general and individual meetings</i>	<i>Mexican, Panama and Belgian Industries,</i>	<i>Mexico, Panama Belgium,</i>	<i>160</i>	<i>CERCAL</i>

Planned/actual Dates	Type	Type of audience	Countries addressed	Size of audience	Partner responsible /involved
		<i>Mexican "Conacyt" and universities Panamá "Ciudad del Saber" and universities</i>			
<i>22 April 09</i>	<i>Seminar of the Belgium-Chili Chamber of Commerce in Brussels</i>	<i>Belgian an Chilean industries</i>	<i>Belgium and Chili</i>	<i>60</i>	<i>CERCAL</i>
<i>11 Sept 08</i>	<i>Steering Committee meeting</i>	<i>LAC embassies in Brussels, European STI organisations and EC officers</i>	<i>Several Latin American countries</i>	<i>20</i>	<i>Whole consortium</i>
<i>3 April 09</i>	<i>Final meeting of the Steering committee of the LAC-ACCESS project in Brussels</i>	<i>LAC embassies in Brussels, European STI organisations and EC officers</i>	<i>Several Latin American and some European countries</i>	<i>20</i>	<i>Whole consortium</i>

Comments:

Dissemination Directory and Database:

The dissemination of the directory of institutions and the database across the European Research Area was one of the main activities within the LAC ACCESS. Multiple actions for this purpose have been carried out. The actions are all based on a dissemination plan (see D 1.3 Dissemination Plan for print directory in the 2nd Periodic Activity Report) elaborated in the head of the publication of the directory. 2000 exemplars of the directory were printed. The biggest quantities were sent out to the European NCPs of the project-relevant areas. Approximately 400 copies were sent out to the International Relations offices of European Universities, including the following countries: Germany, France, Italy, Czech Republic, Slovakia, and Belgium. Approximately 100 copies were sent out to personal requests.

The dissemination of the directory was mainly conducted by the mean of emailing in preposition of "snail mails". These thematic e-mailings have evoked a very positive response and numerous orders of a copy of the directory and several new entries in the database could be observed after the emission of such e-mailings. In addition, a great amount of print directories was sent out to the International Relations offices of a large number of European Universities of the already mentioned countries.

The dissemination of the directory and the database was mainly conducted by the LAI. The addressees for the dissemination were defined together with the consortium, as each of the consortium members has its own group of contacts. Therefore, some of the dissemination activities are also carried out by other consortium members (especially CERCAL taking advantage of their location in Brussels, where all the LAC embassies and relevant organisations for EU-LAC RTD cooperation are based); however the main part of distribution of the directory is managed by LAI.

Regarding the dissemination of the database, emailing was the main instrument to spread the information about the database. We furthermore counted on the support of the LAC ONCyTs, Ministries of S&T and NCPs. We contacted them via email informing them about the LAC-ACCESS database, asking them to use their contacts to the local scientific community and to spread the information about our database.

Dissemination Newsletter:

The five electronic bilingual LAC-ACCESS newsletters were sent out in July 2007, January 2008, July 2008, January 2009 and April 2009. The list of the LAC-ACCESS addresses has been used, thus reaching 2400 contacts. This pool of addresses is composed by the following groups: Members of the Steering Committee, ONCyTs and Ministries of S&T, LAC NCPs, Delegates of the European Commission in Latin America, the Database of REDIAL, the data input of WP1 and WP2 (800 research institutions), contacts of the LAI (including participants of REAL 2006 and SOM and main LAC Universities), European NCPs as well as main European research organizations and private researchers who registered themselves on our website to receive the newsletter.

The editorial work is done by CELARE; the input for the electronic newsletter is delivered by each of the consortium members, focusing on the work packages carried out by each member.

All newsletters are available and can be downloaded at the LAC ACCESS website www.lac-access.net

Dissemination Grant Scheme:

Intensive dissemination and promotion was carried out to gain as many applicants for the two calls for tender as possible. In the second call, as we focused especially on applicants from Central America and the Caribbean, cooperation with the relevant ONCyTs was once again searched for in preposition of the publication of the call. The ONCyTs helped us to promote the grant scheme through their own, local channels of information. The Latin American NCPs, particularly Argentina and Mexico also supported us this time to spread the information about the call and were very successfully.

Dissemination of the Thematic Reports:

The promotion and distribution of the four thematic reports, which were produced by ZSI, was divided in two parts. The digital promotion was mainly done by LAI. The reports were published on the project's website (http://lac-access.net/index.php?option=com_content&task=view&id=56&Itemid=84) and e-mailings were sent out to the LAC ONCyTs, Ministries of S&T and NCPs one the one hand and

to the addressees of the LAC-ACCESS newsletter on the other hand. Again, this product was met with high approval after choosing thematic e-mailings as appropriate instrument of dissemination.

The second part of the promotion and distribution of the reports is managed by CELARE in Chile, who also include the dissemination of print versions of the reports into their dissemination strategy.

EU – LAC Cooperation Projects Meeting:

At the EU – LAC Cooperation Project Meeting in Brussels on the 24th of June, exponents of LAC-ACCESS consortium (except CELARE) and exponents of related projects, such as WINDS, EULARINET, Elan2life as well as exponents of the EU DG RTD were present. Possible ways of cooperation and synergies were discussed, the particular project advancements were presented and the strategic planning of WP 3, the Liaison Office in Brussels, was presented and talked over.

The meeting was also used to present and distribute the directory.

Activities to promote the idea and concept of the liaison Office in Brussels:

CERCAL arranged several meetings with relevant stakeholders in Brussels, such as IGLO and Latin-American Embassies to promote, discuss and find out needs of a future Liaison Office worked out under WP3.

CERCAL has mainly promoted the idea and concept of the EU-LAC STI Liaison Office in Brussels. This, mainly through presentations of the project (at the same time of other LAC-ACCESS products: directory and website) at meetings in Europe as well as in Latin America with public and private bodies such as local governments, ministries, universities, research centres and private companies. This time, we have concentrated on the private sector which is very important for the Liaison Office to succeed.

These actions have permitted to improve the drafting of the business plan and evoked very positive responses with numerous suggestions and many manifestations of interest in participating to the project. We counted with the support of the Belgian federal and regional public bodies such as AWEX and FIT (economic agencies of Wallonia and Flanders), the LAC embassies in Brussels and the ONCYTs. Some directly such as CONICET and CONACYT, the other ones indirectly by e-mail and phone calls.