

MoNetAxess Project

Final report

01/10/2013 - 31/03/2016

Project Number: 619163

**Project co-funded by the European Commission within the Seventh Framework
Programme (2007-2013)**

Topic: FP7-PEOPLE-2007-13

Dissemination Level: Document for internal use

Name, title and organisation of the scientific representative of the project's coordinator:

Lidia Romanciuc, Director, CIP

Tel: +373 – 22 - 270774

Fax: +373 – 22 - 274534

E-mail: mrda@mrda.md

Project website address: www.euraxess.md

Version 0.5

31 March 2016

CONTENT

DECLARATION BY THE SCIENTIFIC REPRESENTATIVE OF THE PROJECT COORDINATOR	4
1. OVERALL PROGRESS DURING THE REPORTING PERIOD	5
1.1 OVERALL ACHIEVEMENTS	5
1.2 OVERVIEW OF PROJECT OBJECTIVES FOR THE REPORTING PERIOD.....	8
1.3 OVERVIEW OF PROJECT TARGETS	9
2. PROGRESS AND ACHIEVEMENTS PER WORK PACKAGE.....	10
2.1 WORK PROGRESS AND ACHIEVEMENTS DURING THE PERIOD	10
2.1.1 <i>WP 1 Management</i>	10
2.1.2 <i>WP 2 Capacity Building and Services set up</i>	10
2.1.3 <i>WP 3 National Portal</i>	11
2.1.4 <i>WP 4 Link with Industry</i>	12
2.1.5 <i>WP 5 Promotion of EURAXESS</i>	12
2.1.6 <i>WP 6 Training Activities</i>	13
3. DELIVERABLES.....	13
4. SUMMARY OF FINANCIAL REPORT	15

CHANGE CONTROL

Version

Version	Date	Author	Organisation
0.1	20.02.2016	Elena Zamsa	CPI
0.2	22.02.2016	Elena Zamsa	CPI
0.3	16.03.2016	Elena Zamsa	CPI
0.4	28.03.2016	Elena Zamsa	CPI
0.5	31.03.2016	Lidia Romanciuc	CPI

Change History

Version 0.1: First draft

Version 0.2.: Second version, spelling mistakes

Version 0.3.: Headlines update

Version 0.4.: New inputs

Version 0.5.: Final

Final Release Approval

Name	Role	Date
Dr. Lidia Romanciuc	WP1 Leader	31.03.2016

Declaration by the scientific representative of the project coordinator

I, as scientific representative of the coordinator of this project and in line with the obligations as stated in Article II.2.3 of the Grant Agreement declare that:

- The attached periodic report represents an accurate description of the work carried out in this project for this reporting period;
- The project (tick as appropriate)¹:
 - has fully achieved its objectives and technical goals for the period;
 - has achieved most of its objectives and technical goals for the period with relatively minor deviations.
 - has failed to achieve critical objectives and/or is not at all on schedule.
- The public website, if applicable
 - is up to date
 - is not up to date
- To my best knowledge, the financial statements which are being submitted as part of this report are in line with the actual work carried out and are consistent with the report on the resources used for the project (section 3.4) and if applicable with the certificate on financial statement.
- All beneficiaries, in particular non-profit public bodies, secondary and higher education establishments, research organisations and SMEs, have declared to have verified their legal status. Any changes have been reported under section 3.2.3 (Project Management) in accordance with Article II.3.f of the Grant Agreement.

Name of scientific representative of the Coordinator: Lidia Romanciuc

Date: 22/07/2016

For most of the projects, the signature of this declaration could be done directly via the IT reporting tool through an adapted IT mechanism and in that case, no signed paper form needs to be sent

¹ If either of these boxes below is ticked, the report should reflect these and any remedial actions taken.

1. Overall progress during the reporting period

1.1 Overall achievements

The current report summarises the consortium achievements during the project implementation period: 01/10/2013 - 31/03/2016. Overall, the progress is in-line with the initial planning as this is described in the Description of Work. It should be noticed that the project is based on the legacy of the TOP II project which ended on 30th June 2014.

The opportunities offered within the EURAXESS initiative in 2013 were new for the Republic of Moldova. The Centre of International Projects, nominated as EURAXESS BHO made the first steps towards becoming a full EURAXESS member within the EURAXESS TOP II project starting in October 2012. During the project implementation CIP became familiar with EURAXESS activities and services, the domain: "euraxess.md" was created to start a first pilot development of a National Portal, cooperation was launched with other European EURAXESS networks, and furthermore the target groups and stakeholders were determined.

Starting in 2012, Moldova participated in the fourth Cohort of the Institutional HR Strategy Group meetings which are focused on HR Strategy implementation process, i.e. gap analysis, the preparation of the institutional HR Strategy and Action Plan implementation, and the conditions for receiving the Commission acknowledgement and the "HR Excellence in Research" logo.

The CIP as EURAXESS BHO is registered on SINAPSE and the EURAXESS Extranet websites; CIP aims at a strong involvement in the communication activities with national EURAXESS members and to have access to information related to the European EURAXESS activities.

The goals of the MoNetAxess Project:

- To create the Moldovan Service network aiming at supporting mobile researchers by involving universities, research institutes, governmental agencies and companies;
- To set-up a system facilitating researchers' mobility through the SC and LoCPs;
- To develop quality assistance in mobility related issues for researchers in dealing with legal and administrative matters like visa issues, temporary stay, work and residence permits, health and social security issues, as well as to develop services and proximity assistance by various means and deliver practical information on accommodation, day-care or education for children and give advice on job opportunities for the accompanying partner;
- To provide training facilities to officials and administrators dealing with mobility related issues;
- Providing access to a complete range of information and support services for European and Moldovan scientists in advancing their careers;
- Offering access to the R&D job market in Moldova and Europe wide;
- Supporting scientific organizations in recruiting outstanding research talents from abroad by setting-up the EURAXESS Network Services in Moldova.

Main results obtained in the reference reporting period: 01/10/2013 - 31/03/2016.

In short, the following **main activities** have been carried out:

- It was set the EURAXESS National Network – 1 BHO, 2 SCs, 25 LoCPs
- National Launch of www.euraxess.eu portal;
- The MoNetAxess web portal was launched in 27th September 2014, while several tools/services have been developed to facilitate the creation of long term collaboration among EURAXESS Service providers and beneficiaries, namely:
 - Newsletter – the possibility to follow the latest news, info's via an monthly newsletter;
 - Help Desk online – daily 8 hours support for any kind of questions appear;
 - FAQ – all repeated questions are formalised in FAQ compartment – it is monthly updated.
 - Social Media and SEO optimization of the web-site.
- University of Academy of Sciences of Moldova was awarded with the 'HR Excellence in Research' logo;
- Was elaborated the Guide for Foreign Researchers coming to Moldova;
- Was performed the Survey of Industry/SME's needs from the EURAXESS National network
- Were identified 4 groups of stakeholders and targeted training modules were elaborated;
- The project supported the organisation of various events focusing on promoting EURAXESS Services (Info days, Trainings, Science Slam, Researchers Night 2013, Road Show 2014 - Bucharest etc.);
- The promotional material has been designed and developed, namely the common leaflet and presentation, the project logo, the template for the development of the e-Newsletters, etc.
- The official launch of 3 EURAXESS SCs – Center for International Projects of the Academy of Sciences of Moldova, Comrat State University – South SC, Balti State University “Alecu Russo” – North SC
- National portal www.euraxess.eu update;
- Was established the mechanisms of implementation of Charter and Code-s principles in Moldovan research organizations;
- Two more research organizations were awarded with the 'HR Excellence in Research' logo (State University of Moldova, National Institute for Economic Research);
- Five more organizations are running the process of Logo award (Academy of Economic Studies of Moldova (www.ase.md), Information Society Development Institute (www.idsi.md), Institute of Legal and Political Research of the Academy of Sciences of Moldova (www.iiesp.md), JUSTSTUDIUMANIMA Limited Liability Company (www.jsa.md), State University of Comrat (www.kdu.md))

- Were developed the consultations framework on EURAXESS services and H2020 funding opportunities; EURAXESS Network integration with National H2020 NCP Network;
- For the first time the EURAXESS Road Show 2015 was coming to Chisinau – November 5th 2015;
- Were organised trainings for 4 groups of stakeholders identified in the first part of the project;
- The project supported the organisation of various events focusing on promoting EURAXESS Services (Info days, Trainings, Science Slam, Researchers Night 2015, Europe's Day in Moldova, Info Invent 2015 etc.);
- Many promotional material has been presented during important national events.
- EURAXESS logo was posted on more than 50 web-pages;
- During the project life 6 newsletters were elaborated, disseminated to more than 1000 mailing addresses using EURAXESS mailing lists and H2020 NCP's mailing lists.

During the implementation period the project faced a number of challenges, which were adequately addressed:

- Attracting representatives of National SMEs and Industry in the EURAXESS info days, meetings due to various reasons, namely:
 - At the beginning the lack of knowledge about EURAXESS Services, usual without knowing it people were perceiving it a a mechanism of brain drain;
 - Always busy national authorities with events during the same period, SMEs and industry are very time and business oriented, no time to attend info days;
 - Trainings for targeted groups were organised and as result many SME's are interested to attract researchers in their activity.
- Promoting the concept of “reciprocity in collaboration”. The results of TOP II project showed that there is no culture of two ways collaboration that's why H2020 and EURAESS are percept as brain drain mechanisms. Facing this issue during the first period were hindered the organisation of info-days to promote the concept of “reciprocity in collaboration” in EU Programmes.
- The lack of state officials readiness to collaborate: Ministry of Labor, Social Protection and Family, National Employment Agency, International Organization of Migration, National Bureau for Diaspora.
 - Info days were organised and we hope the good relations which was arranged will continue in many other collaborations and mechanism.

1.2 Overview of project objectives for the reporting period

Objective	Project achievements
WP1 - Management	
▪ Administrative and financial management. Communication with the Commission.	Continuous throughout the project life time
▪ Quality assurance.	Continuous throughout the project life time
▪ Communication and control mechanisms between partners.	Continuous throughout the project life time
▪ To produce progress (periodic and final) reports.	Continuous throughout the project life time
WP2 - Capacity Building and Services set up	
▪ Establishment of the EURAXESS Services Network and link to local authorities;	Achieved
▪ Creation of EURAXESS Service Centers and Local Contact Points within R&D and SME/Industry;	Achieved Continuous throughout the project life time
▪ Elaboration of a “Guide for Foreign Researchers” related to the EURAXESS National Services;	Achieved
▪ Set-up the mechanisms of Charter and Code principles implementation at the national level;	Achieved Continuous throughout the project life time
▪ H2020 objectives and principles	Achieved
WP3 - National EURAXESS Portal	
▪ EURAXESS National Portal advanced development	Achieved Continuous throughout the project life time
▪ Help-Desk support service development	Achieved Continuous throughout the project life time
▪ Connecting the EURAXESS National Portal to targeted national authorities	Continuous throughout the project life time
WP4 - Link with SME/Industry	
▪ To increase the cooperation between Industry and Academia through common projects, staff exchange	Achieved Continuous throughout the project life time
WP5 - Promotion of EURAXESS	
▪ To raise public awareness about the project and receive valuable feedback;	Achieved Continuous throughout the project life time
▪ To ensure wide project promotion, dissemination of the project's results to all potential interested parties and share the best practices of the project for future opportunities	Achieved Continuous throughout the project life time
WP6 - EURAXESS Training Activities	
▪ To raise stakeholders awareness about the	Achieved

Objective	Project achievements
EURAXESS Services and how to access them;	Continuous throughout the project life time
▪ To increase EURAXESS Services quality and LoCP/SC skills;	Achieved Continuous throughout the project life time
▪ To involve regions in EURAXESS Services development and dissemination	Achieved Continuous throughout the project life time

1.3 Overview of project targets

MoNetAxess Targets			
Activity	Indicators	Target	Achievements until 31/03/2016
Publicity, promotion campaign, awareness creation	• Management and quality plan	1	1
	• Moldovan EURAXESS web portal	1	1
	• MoNetAxess newsletters	5+	6
	• Project presentations during other events, info days, trainings, consultations	N/S	75
	• Number of publications (articles, press releases, etc.)	3 Radio and TV channels, printed in 5 newspapers and 5 magazines and journals	4 Radio interviews 5 TV interviews 5 articles in scientific journals 5 articles on web-pages 1 newspaper article 6 newsletters
	• Number of actors contacted	N/S	More than 2000 actors has been informed about the EURAXESS services
	• Number of visits in the project web portal	N/S	6435 visits (1000 new visitors)
Capacity building	• Local Contact Points and EURAXESS Service Centres within the R&D and SME/Industry Created	20	25
	• Signed Collaboration Agreements with Government and other Authorities	5	5
	• The Guide for foreign researchers related to the EURAXESS National Network Services elaborated	1	1
Link with Industry	• EURAXESS National Network Services banner placed on Web Pages of R&D Institutions	50	51

MoNetAxess Targets			
Activity	Indicators	Target	Achievements until 31/03/2016
Training	• Set of the EURAXESS National Network Services promotional info printed and CD Copy prepared in, distributed on up to local national and international events	50	76
	• Identification of the 4 Groups of Stakeholders	4	4
	• Developed the 4 specific training modules for each group of stakeholders	4	6
	• Trainings	N/S	4

2. Progress and achievements per Work Package

2.1 Work progress and achievements during the period

2.1.1 WP 1 Management

All the project management activities were carried out in time following the structures settled out in D 1.2 Management and Quality Plan.

The project management activities are detailed in the respective deliverable D1.1 Minutes of the Kick-off Meeting and D 1.2 Management and Quality Plan which are submitted along with the current document.

The main activities carried out:

- Implementation of a quality assurance procedure for deliverables, including peer review when appropriate.
- Organization of efficient and continuous supervision of the progress of the project (tasks, milestones, budget).
- Analysis of risks that might have an impact or issues that might affect the project in terms of delays, quantity of work, or repercussions on other activities, and other factors.

2.1.2 WP 2 Capacity Building and Services set up

Task 2.1: Creation of EURAXESS Service Centres and Local Contact Points within R&D and SME/Industry

10 LoCPs and SCs offices were launched during the second reporting period, which consist 25 LoCPs and SC's in total. All new members of the Network were integrated and instructed and a collaboration agreement was signed.

The progress of the task is considered as very good with all objectives realised in time by the end of the project.

The results are available in D 2.1 25 Local Contact Points and EURAXESS Service Centres within the R&D and SME/Industry Created Signed Collaboration Agreements with Government and other Authorities.

Task 2.2: 5 Signed Collaboration Agreements with Government and other Authorities

The deadline of the Task 2.2 was 31/01/2015, as result 5 Collaboration agreements were signed.

The task was realised in time.

Task 2.3. Elaboration of a Guide for foreign researchers related to the EURAXESS National Services

The activities of the task and the result is detailed presented in D 2.3 The Guide for foreign researchers related to the EURAXESS National Network Services elaborated.

The Guide was updated during the entire life of the project.

Also the guide is a considerable part of the Dissemination kit elaborated under the D 5.2 Set of the EURAXESS National Network Services promotional info printed and CD Copy prepared in, distributed on up to 50 local national and international events.

The progress of the task is considered as very good and it was realised in time.

Task 2.4. Setting-up the mechanisms of Charter and Code principles implementation at the national level

The Establishment of mechanisms of implementation of Charter and Code's principles tasks with the deadline 31/03/2016, D 2.4 Establishment of mechanisms of implementation of Charter and Code-s principles, in the first reporting period the University of the Academy of Sciences of Moldova was awarded with 'HR Excellence in Research' logo.

In the second reporting period 2 more organizations were awarded with Logo (State University of Moldova and National Institute for Economic Research)

Another 6 organizations are in process (Academy of Economic Studies of Moldova, Information Society Development Institute, Institute of Legal and Political Research of the Academy of Sciences of Moldova, JUSTSTUDIUMANIMA Limited Liability Company, University of Comrat).

The progress of the task is considered as good and it was realised in time.

Task 2.5 H2020 objectives and principles

The Development of consultations framework on EURAXESS services and H2020 funding opportunities tasks with the deadline 31/03/2016, D 2.5 Development an consultations framework on EURAXESS services and H2020 funding opportunities, in the first reporting period a set of info days, trainings and consultations were performed (32). The EURAXESS Network was merged with H2020 Network and all consultations during 2015 and 2016 were done together (75 info days).

The progress of the task is considered as very good with it was realised in time.

2.1.3 WP 3 National Portal

Task 3.1. EURAXESS National Portal advanced development

The description of tasks under this task can be found in D 3.1 Updated EURAXESS National Portal.

The progress of the task is considered as very good with realisation in time also a continuous update of the portal was realised during the second reporting period.

Task 3.2. Help-Desk support service development

The description of tasks under this task can be found in D 3.2 Help-Desk support service development.

The progress of the task is considered as very good with realisation in time also a continuous update of the portal is planned to be realised in time.

The Help desk was used during the second reporting period.

Task 3.3. Connecting the EURAXESS National Portal to targeted national authorities, R&D Institutions and SME/Industry and social media networks

The Connecting the EURAXESS National Portal to targeted national authorities, R&D Institutions and SME/Industry and social media networks tasks with the deadline 31/05/2015 is detailed described in D 3.3 Connecting the EURAXESS National Portal to targeted national authorities, in the first reporting period the Logo and link to Moldovan EURAXESS Network was placed on 34 web pages of Research organizations from Republic of Moldova in the second reporting period on 17 as total of 51 logo's were published on external portals.

The progress of the task is considered as very good and it was realised in time.

2.1.4 WP 4 Link with Industry

The ***Task 4.1 Assessment of local SME/Industry's needs in EURAXESS services*** activities are described in details in D 4.1 Survey Analysis of SMEs/Industry needs from the EURAXESS National Network Services.

The progress of the task is considered as very good with a plan realisation in time.

Task 4.2. National Action Plan Development for attraction of local SME/Industry in EURAXESS Network

The National PIERCE plan was developed and described in D 4.2 Action Plan for SMEs/Industry involvement in the EURAXESS Activities.

The action plan was implemented during the 2nd phase of project life.

Task 4.3 Creation of the Moldavian Network and connect SME's to EURAXESS Network

The deadline of D 4.3 Establishment of the Local Contact Point and EURAXESS Service Center within ODIMM is 31/03/2016, but still ODIMM in the first reporting period was involved in the EURAXESS Network with LoCP with future extension of their services to a SC.

The progress of the task is considered as very good with realisation in time.

2.1.5 WP 5 Promotion of EURAXESS

Task 5.1. On-line Promotion of the EURAXESS services at the national level, the deadline of the task with 50 online placements of EURAXESS Logo is 31/03/2016, in the first reporting period 34 placement were realised. In the second 17 logo's were posted. The detailed report can be found in D 5.1 Euraxess Banner on 50 webpages.

The progress of the task is considered as very good with realisation in time.

Task 5.2. Preparing EURAXESS promotional kit for dissemination, the activities performed under this task are described in D 5.2 Set of the EURAXESS National Network Services promotional info printed and CD Copy prepared in, distributed on up to 50 local national and international events.

The task is performed continuous, in the second reporting period the promotional kit was disseminated at every info day organized, consultations, conferences etc.

The progress of the task is considered as very good with realisation in time.

Task 5.3. Promotion of EURAXESS services through mass-media, detailed report can be seen in D 5.3 Dissemination.

The progress of the task is considered as very good with in time.

2.1.6 WP 6 Training Activities

Task 6.1. To develop the training activities on the EURAXESS services at the National level

The activities of the task are described in D 6.1 Identification of the 4 Groups of Stakeholders and 6.2 Developed the 4 specific training modules for each Group of Stakeholders, all tasks were performed in time and continued to be updated during the second reporting period.

Task 6.2. EURAXESS Services quality and LoCP/SC skills development

The deadline of the activities are 31/03/2016, in D 6.3 Organize trainings on the National level for the identified groups of Stakeholders, can be seen the progress and the final report, during the reported period 4 trainings were performed: 1 – R& D Organizations, 1 – SME's/Industry, 2 – LoCPs/SCs 1 – Public Authorities.

The progress of the task is considered as very good with realisation in time.

Task 6.3. Regional coverage of the EURAXESS services activities

The 25 LoCps and SCs from Moldovan EURAXESS Network participated in many activities and trainings.

The deadline of the task is 31/03/2016. The progress of the task is considered as very good with realisation in time.

3. Deliverables

Del. no.	Deliverable name	Ver	Lead	Nature	Dissem. level	Delivery date from Annex I (proj month)	Actual / Forecast delivery date	Status
D 1.1	Minutes of Kick of Meeting	0.5	CIP	Report	RE	M 2	M 20	Accepted
D 1.2	Management and Quality Plan	0.5	CIP	Report	RE	M 4	M 20	Accepted
D 1.3	Intermediary report	0.5	CIP	Report	RE	M 15	M 20	Accepted

D 1.4	Final Report	0.5	CIP	Report	RE	M 30	M 34	Accepted
D 2.1	5 Signed Collaboration Agreements with Government and other Authorities	0.5	CIP	Report	RE	M 20	M 34	Accepted
D 2.2	20 Local Contact Points and EURAXESS Service Centres within the R&D and SME/Industry Created	0.5	CIP	Report+ P	RE	M 16	M 34	Accepted
D 2.3	The Guide for foreign researchers related to the EURAXESS National Network Services elaborated	0.5	CIP	Report	PU	M 10	M 20	Accepted
D 2.4	Establishment of mechanisms of implementation of Charter and Code's principles	0.5	CIP	Report	RE	M 30	M 34	Accepted
D 2.5	Development an consultations framework on EURAXESS services and H2020 funding opportunities	0.5	CIP	Report	RE	M 30 and beyond	M 34	Accepted
D 3.1	Updated EURAXESS National Portal	0.5	CIP	Report	RE	M 10	M 20	Accepted
D 3.2	Help-Desk support service	0.5	CIP	Report	RE	M 15	M 20	Accepted
D 3.3	Connecting the EURAXESS National Portal to targeted national authorities	0.5	CIP	Report	RE	M 20	M 34	Accepted
D 4.1	Survey Analysis of SMEs /Industry needs from the EURAXESS National Network Services	0.5	CIP	Report	RE	M 8	M 20	Accepted
D 4.2	Action Plan for SMEs /Industry involvement in the EURAXESS Activities	0.5	CIP	Report	RE	M 14	M 20	Accepted

D 4.3	Establishment of the Local Contact Point within ODIMM	0.5	CIP	Report	RE	M 30	M 34	Accepted
D 5.1	EURAXESS National Network Services banner placed on Web Pages of 50 R&D Institutions	0.5	CIP	Report	RE	M30	M34	Accepted
D 5.2	Set of the EURAXESS National Network Services promotional info printed and CD Copy prepared in, distributed on up to 50 local national and international events	0.5	CIP	Report	RE	M 15	M 20	Accepted
D 5.3	EURAXESS National Network Services info announced in 3 Radio and TV channels, printed in 5 newspapers and 5 magazines and journals	0.5	CIP	Report	RE	M5, M10, M15, M20,M25	M 34	Accepted
D 5.4	5 electronic bulletins related to the EURAXESS National Network Services will be published	0.5	CIP	Report	RE	M5, M10, M15, M20,M25	M 34	Accepted
D 6.1	Identification of the 4 Groups of Stakeholders	0.5	CIP	Report	RE	M 5	M 20	Accepted
D 6.2	Developed the 4 specific training modules for each Group of Stakeholders	0.5	CIP	Report	RE	M 8	M 20	Accepted
D 6.3	Organize trainings on the National level for the identified groups of Stakeholders	0.5	CIP	Report	RE	M5, M10, M15,M20, M25, M30	M 34	Accepted
D 6.4	Organize participation of LoCP/SC at the trainings abroad: Studyvisits, Portal development, Networking	0.5	CIP	Report	RE	M 5 – M30	M 34	Accepted

4. Summary of Financial report

The financial report was submitted using the electronic platform all direct, subcontracting and indirect costs were declared. Every cost was supported by the invoice data.